

PAXTON/PATTERSON welcomes you to join us for New Beginnings at our Global Learning Center. Our business/educational partnership offers educators a chance to be trained on our Learning Systems: **College & Career Ready, CAREERplus, CAREERplus 2, BuildingSkills and Health Science Careers.** Training is conducted by experienced teachers who have been very successful in their labs. It is our goal for all teachers attending New Beginnings to leave capable, confident and with a network of colleagues to rely upon in the upcoming school year.

MONDAY

Welcome, Lab Introduction and brief tour

At the conclusion of this session, participants will be able to:

- Describe the foundations of the Paxton Content Learning Management System (PCLMS)
- Define key terms including: Concept Driven mastery, Automatic Remediation, Knowledge Check, and Game theory
- Describe the basics of a Paxton Learning System
- Describe the Common Career Technical Core and the role it plays in learning system design

PCLMS: Create a Course & Enroll students

At the conclusion of this session, participants will be able to:

- Create Master course and Class Periods
- Remove unwanted content from Master Course
- Create a sample student account
- Identify and distribute a Course Code for student enrollment
- Navigate easily and efficiently through the PCLMS
- Define terms: rotation, grade views, Evidence (file, prompt, rubric)
- Submit Evidence including PDFs

Hands on in the lab

- Describe the student experience in the lab
- Identify the critical training activities for each module
- Engage hands on in their individualized training plan
- Describe the pedagogy used in the lab
- Identify consumable items for each module

TUESDAY

PCLMS: Scheduling, Grades, and Evidence

At the conclusion of this session, participants will be able to:

- Confirm course roster
- Create a student schedule
- As a student, take a knowledge check, checkpoint test and submit both prompt and file evidence
- Evaluate Evidence and view student grades
- Review Knowledge Check and Checkpoint Test performance
- Review grades and evidence
- Interpret knowledge level color codes (Novice, Apprentice, Scholar)

Hands-on in the lab

At the conclusion of this session, participants will be able to:

- Describe lab management best practices
- Complete critical training activities and submit Evidence of learning
- Evaluate Evidence of learning as an instructor

WEDNESDAY

PCLMS: Test Tool

At the conclusion of this session, participants will be able to:

- Update, create, or modify a Checkpoint Test
- Create a Printer Friendly test with limited distractors for IEP students
- Demonstrate Test Open/Close
- Describe the Make Dynamic Feature and determine when it should be used.

Hands-on in the lab

At the conclusion of this session, participants will be able to:

- Identify instructor provided materials
- Review Resources book in LMS profile
- Complete critical training activities and submit Evidence of learning
- Evaluate Evidence of learning as an instructor

THURSDAY

PCLMS: Manage Content Basic

- Demonstrate basic course modifications (add a Resource, change a website, change materials, add or remove Evidence)
- Describe how Paxton publishing effects instructor courses
- Define: Resources and Knowledge Coordinate

PCLMS: Manage Content Advanced

- Demonstrate the “Update and Add Existing” features and describe when to implement them

Group Session: Customer Service, Warranty and Copyrights

At the conclusion of this session, participants will be able to:

- Describe warranty procedures
- Summarize repair and replacement procedures
- Review technical/customer service process
- Explain support via Go To Assist
- Discuss copyright restrictions

Hands-on in the lab

At the conclusion of this session, participants will be able to:

- Complete remaining critical training activities and submit Evidence of learning



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