

2019 CCA UNIFORM RESALE

It's time to prepare for our annual Uniform Resale! We will have two resale events where CCA families can buy and/or sell used uniforms and accessories.

Sat, June 22 9am – 1pm
Mon and Tue, July 15 & 16 5:30 – 7:30pm
Redeemer Cafeteria

CONSIGNMENT OR DONATION DROP OFF DATES

If you are **consigning** clothes, you must make an appointment to drop them off:

May 28 – June 13 Consignment drop off for June and July sale
June 25 – July 8 Consignment drop off for July sale

If you are **donating** clothes to the sale, they may be dropped off in the Jireh office during summer hours May 22 – July 8 Mon-Thu, 9am-3pm

ACCEPTED ITEMS

For clothing items, only Parker uniforms, Ivy School uniforms and CCA approved spirit wear are accepted. Shoes, hair items and other accessories may also be consigned. Garments must be gently-worn, clean, and free of holes or stains. Please check for broken zippers and missing buttons. Spirit wear may not include a date or name or monogram personalization. Polos and chapel sweaters/vests must have the CCA logo. When deciding on the condition of an item, please consider whether you would purchase it for your student(s).

CONSIGNOR SOFTWARE

All consignors must use our online tagging system for pricing items.

- If you consigned last year, simply login and register for this year's sale. If any of last year's items did not sell, you can choose to "activate" them and sell them this year, using the same price tag. [Consignor Login](#)
- If you are a new consignor, register here [[New Consignor](#)] and receive your consignor number.
- **Schedule an appointment to drop off items.** Login here [[Consignor Login](#)], and click on "Select a Drop-Off Appt" from the Activities Menu on your home page. At your appointment, items will be processed while you wait and any unaccepted articles will be returned to you. Email Heather Smith at greather@flash.net for other drop off appointment options.

TO PREPARE ITEMS

(If preferred, a volunteer can price and tag your items for a \$25 fee. Contact Heather Smith at greather@flash.net for information.)

1. **Price your items.** Login to the website with your consignor number here [[Consignor Login](#)], and include the following information:
 - Select a category and size, complete a description, and determine your price
 - Decide whether to discount items by 50% at the July sale
 - Decide whether to donate unsold items to CCA after the Resale is completed
2. **Print price tags** on white card stock only. ***No hand written price tags please.***
3. **Attach price tags** with a safety pin to each garment. When an item lays face up, secure the price tag to the top, right side.
4. **Hang** tops on wire hangers and bottoms on clip hangers. The hanger should be positioned to the left as in the shape of a question mark, when the garment is face up.

Consignment percentage is 50%. By dropping off your consignment items, you are accepting the drop off and pick up process and proceeds. Any money made from the Resale will be paid to you through the business office. An email will be sent when your check is ready for pick up in early August.

VOLUNTEERS NEEDED

We would appreciate your help in preparing for, working at Resale events, as well as breaking down/packing up after. Students can earn community service hours. Parents, teachers and staff can earn vouchers (*\$10 each work hour*) toward the value of donated items. Parents can also earn early admission to a Presale by working 6 volunteer hours. (The Volunteer Presale is at 8:00am on Saturday, June 22nd.) If you are a consignor, you may select a work time from your home page. Otherwise, email Heather Smith at greather@flash.net to register as a volunteer.

CONSIGNMENT PICK-UP

All unsold consignment items must be picked up between 9:00am and 3:00pm on Thursday, July 18th from the Redeemer Cafeteria. If you are unable to come at this time, please arrange for someone to collect your items for you. *Any garments left after this time will be considered a donation to CCA for future Resale events.*

If you have any questions regarding the CCA Uniform Resale, contact Heather Smith at greather@flash.net.