America Reads Work-Study Program

Information

What is the America Reads Work-Study program?
The America Reads Work-Study program is different from other work-study positions because you will be working off campus. If you are accepted into the program you will be working at one of six elementary schools.

Currently Neumann University has America Reads positions in the following schools:

- Pennell Elementary School
- Aston Elementary School
- Main Street School
- Drexel Neumann Academy
- Holy Family Catholic Regional School
- St. James Regional Catholic School

To see if you are eligible for Work-Study contact the Office of Financial Assistance at finaid@neumann.edu or call 610-558-5521.

If I am eligible what do I do next?
1. Bring your Federal Work Study Employment Form to Sister Mary Ann.
2. Bring copies of your security clearances.
3. Go to the Payroll Department (4th floor RAB) and complete the employment packet.
4. Meet with the contact person from the school where you will be working and set up a schedule.
5. Give Sister Mary Ann a copy of your schedule.

What is expected of me if I am in the America Reads Work-Study program?
If you are accepted as a work-study student you are expected to: keep in contact with your NU supervisor, provide appropriate contact information (i.e. phone and e-mail), work between 6-10 hours per week, provide your own transportation (or make arrangements with Sister Mary Ann) and submit your timesheet to Sister Mary Ann in Room 312 BMB in a timely manner.
Who is my supervisor at NU?
Your supervisor at NU is Sister Mary Ann McCarthy. You can contact her at: mccarthm@neumann.edu  610-358-4270 or stop by the Neumann Institute for Franciscan Studies Office in Room 312 BMB.

Who are my supervisors at the elementary school?
At the elementary schools you will be supervised by the principal or the person he/she delegates who will assist you in setting your schedule and provide you with direction.

**Holy Family Catholic Regional School**
3265 Concord Road
Aston, PA 19014
**Ms. Jennifer Dolores, Principal**
610-494-0147
jdoles@holyfamilyaston.org

**St. James Regional Catholic School**
500 Tome Street
Ridley Park, PA 19078
**Barbara Burke, Principal**
610-583-3662
bbourne@stjamesregional.com

**Drexel Neumann Academy**
1901 Potter Street
Chester, PA 19013
**Sister Cathy McGovern SSJ, Principal**
610-872-7358
cathysj@comcast.net

**Pennell Elementary School**
3300 Richard Rd.
Aston, PA 19014
**Eileen Martin, Principal**
610-497-6300 x7500
emartin@pdsd.org

**Karen Wells, Reading Specialist,**
**America Reads Coordinator**
610-497-6300 X7522
kwells@pdsd.org

**Aston Elementary School**
900 Tryens Rd.
Aston, PA 19014
**Sue Phillips, Principal**
610-497-6300 x 4500
sphillips@pdsd.org

**Mary Korty Call, Reading Specialist,**
**America Reads Coordinator**
mkorty@pdsd.org
610-497-6300 X4514

**Main Street School**
704 Main Street
Upland, PA 19015
**April Brown, Principal**
610-447-3685
apbrown@chesteruplandsd.org

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