

# APPLICATION FOR ADMISSION TO NEUMANN UNIVERSITY

## TEACHER CERTIFICATION PROGRAM

PLEASE PRINT OR TYPE

Date of Application \_\_\_\_\_

Name \_\_\_\_\_ ID # \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Certification areas you will pursue while at Neumann University (please check one)

☐ Early Elementary (PK-4) and Special Education (PK-8)

☐ Secondary Education (7-12) (please indicate major area of concentration below)

\_\_\_\_\_ English \_\_\_\_\_ Social Studies \_\_\_\_\_ Biology and General Science \_\_\_\_\_ Math

I am a ☐ full time student

☐ part-time student

Total credits earned to date \_\_\_\_\_

Current cumulative GPA (self-reported) \_\_\_\_\_ [GPA is verified by Registrar.]

Complete the following for all institutions attended other than Neumann University

NAME OF INSTITUTION	TOTAL CREDITS EARNED	CUMULATIVE GPA

(If necessary, add information for additional institutions on a separate sheet.)

Scores on Basic Skills Tests/SAT/ACT:

Reading \_\_\_\_\_ Writing \_\_\_\_\_ Mathematics \_\_\_\_\_

All required security clearances must be on file and must be renewed in the semester prior to student teaching.

Admission to and retention in any teacher education program is contingent upon:

- (1) the student earning and maintaining the state-established **cumulative** GPA standard [3.00]
- (2) the student meeting all established program policies
- (3) **the student continuing to demonstrate professional attitudes, values, and traits needed for effective teaching, such as emotional maturity; cooperation; good judgment; promptness; dependability; initiative; effort; and self-reliance.** This is verified, in part, through class attendance; performance in class; satisfactory completion of assignments; adherence to program regulations; and evaluations from field experiences.

- I understand that I need to have earned and then maintain a cumulative GPA of 3.00 to be accepted and remain in the teacher certification program.
- I understand that MATH 092 and ENG 094 **are not counted** in the total credits I need to graduate. If I have taken either course, I understand that I need additional coursework to reach the total number of credits required to graduate.
- I understand that a minimum grade of C is required for all Major and Allied Courses, and that if I earn a grade lower than C in any such course, I must repeat the course.
- I verify that all required clearances are on file and understand that new clearances must be obtained in the semester prior to student teaching.
- I understand that all coursework is to be completed prior to registering for EDU 462 Senior Seminar II and student teaching.

Student signature \_\_\_\_\_

## INSTRUCTIONS FOR FORMAL ADMISSION TO THE TEACHER EDUCATION CERTIFICATION PROGRAM AT NEUMANN UNIVERSITY

Formal admission into the teacher certification program is the process that confirms your intent and qualifications to pursue certification as a teacher in the Commonwealth of Pennsylvania.

Admission to the program and access to upper-level Education courses is available only to students who have achieved formal admission.

In order to qualify for formal admission into the teacher certification program at Neumann University, you must have:

- earned a minimum of 48 college level credits. **(Math 092 and ENG 094 do not count in this total; 6 of these credits are to be in college-level mathematics, 3 are to be in college-level English composition AND 3 must be in college-level English literature.)**
- earned a minimum cumulative grade point average of 3.00 **(as established by the Pennsylvania Department of Education).**
- taken and passed ECE 101 or EDU 101 with a minimum grade of C.
- passed all basic skills tests (Reading, Writing, and Math) as required by PDE.
- completed the APPLICATION FOR ADMISSION TO THE MAJOR form, obtained from Office of Registrar.
- submitted 3 completed recommendation forms from professors using the BLUE recommendation form provided in the Application to the Major packet.
- met all other specific requirements established by the teacher education program.

### APPLICATION PROCESS:

You are to apply for formal admission as soon as you have met the requirements.

Completed forms are to be submitted to

Ginger Daddona, certification specialist (BMB 332K).

**NO APPLICATION WILL BE CONSIDERED UNTIL  
ALL REQUIRED INFORMATION IS SUBMITTED.**

The required information is:

1. a completed gold application form
2. a completed white application form
3. three blue professor recommendation forms

After review of your application, you will be notified regarding your acceptance into the major.

### **For more information, please contact:**

Ginger Daddona

BMB 332K

(610) 358-4501

[daddona@neumann.edu](mailto:daddona@neumann.edu)