



**NEUMANN
UNIVERSITY**
CATHOLIC EDUCATION IN THE FRANCISCAN TRADITION

2016-2017

**APPLICATION FOR FINANCIAL AID
SATISFACTORY ACADEMIC PROGRESS APPEAL**

This application and all attachments must be returned to Financial Assistance as soon as possible to the address listed below or faxed to (610) 558-5652. Your completed application, supporting documents and/or attachments must be submitted to Financial Assistance in order for your appeal to be reviewed by the committee and considered for approval. You will be notified in writing of the decision regarding your appeal. You are encouraged to use the ARC center for tutorial and other services to assist you in improving your academic standing. It is imperative that you maintain consistency and continue in the tutorial program for maximum benefit.

Last Name _____ First Name _____
(Please print last name) (Please print first name)

Student I.D. Number _____

Home Address: _____

Phone Number: Home _____ Email _____
Work _____
Cell _____

Enter the school term you want financial aid eligibility reinstated:
Fall 2016 _____ Spring 2017 _____ Summer 2017 _____

Attach a letter of explanation and supporting documents after indicating, by check mark below, the reason for your appeal.

- Change in educational objective
- Military deployment or change in orders
- Serious Medical conditions or Death in the family
- Other

STUDENT SIGNATURE: _____ **DATE** _____

Satisfactory Academic Progress (SAP)

Neumann University is required by federal regulations to adhere to minimum standards of satisfactory academic progress that relate to a student's eligibility for federally funded financial aid programs, including state, federal and institutional grant(s), scholarships, employment, and loan programs.

Students must meet minimum satisfactory academic progress standards in order to initially receive and to maintain eligibility for federal Title IV and ALL Institutional funds. The satisfactory academic progress standards apply to all students in degree seeking programs of study who wish to be considered for financial assistance.

SAP is a qualitative as well as a quantitative measurement of credits attempted and credits completed. Failure to pass progress can be a failure in one or both of the measurements.

A student's completed credit hours must be equal to or greater than 67% of the credit hours attempted to meet the **quantitative** measurement.

The **qualitative** standard is measured by grade point average (GPA) and academic classification level. The minimum

GPA for each classification level is indicated below:

Total Credit Hours Earned Cumulative Grade Point Average

15.5 or fewer	1.7 or higher
16 – 30.5 credit hours	1.8 or higher
31 – 60.5 credit hours	1.9 or higher
61 or more credit hours	2.0 or higher

These minimum standards must be met in order to be considered for federal and institutional financial assistance. Aid will be terminated for any student who does not maintain the minimum standard.

Requirement to Reinstate Assistance if Appeal is Denied

If an appeal is denied, it will be necessary for the student to enroll in classes at their own expense. After successfully meeting the minimum satisfactory academic standard, students may be considered for financial assistance in upcoming terms. It is the student's responsibility to notify Student Financial Services when they have earned the necessary cumulative grade point average or met the quantitative standard that meets the minimum satisfactory academic progress requirement to receive aid.

Questions regarding SAP should be directed to Financial Assistance at (610)558-5521.

Description of terms used:

Financial Aid Warning- Assigned to a student who fails progress after one payment period. Financial aid eligibility is not affected in a warning semester.

Financial Aid Appeal-Process by which a student who does not meet an institution's SAP petitions for reconsideration of eligibility for Title IV and institutional aid.

Financial Aid Probation-Assigned to a student who has failed progress but has appealed and has their eligibility reinstated.

Academic Plan-Conditions imposed by the institution which must be met to maintain eligibility while on probation.