Code of Conduct





This Code of Conduct defines the basic requirements placed on NTS Retail's suppliers and business partners concerning their responsibilities towards their stakeholders and the environment. NTS Retail reser-

ves the right to reasonably change the requirements of this Code of Conduct. In such event NTS Retail expects the supplier to accept such reasonable changes.

The supplier and/or business partner declares herewith:

LEGAL COMPLIANCE

to comply with the laws of the applicable legal systems

PROHIBITION OF CORRUPTION AND BRIBERY

 to tolerate no form of and not to engage directly or indirectly in any form of corruption or bribery and to not grant, offer or promise anything of value to an official or to a counterparty in the private sector to influence official action or obtain an improper advantage

FAIR COMPETITION, ANTI-TRUST LAWS AND INTELLECTUAL PROPERTY RIGHTS

- to act in accordance with national and international competition laws and not to participate in price fixing, market or customer allocation, market sharing or bid rigging with competitors;
- to respect the intellectual property rights of others

CONFLICTS OF INTEREST

• to avoid all conflicts of interest that may adversely influence business relationships

RESPECT FOR THE BASIC HUMAN RIGHTS OF EMPLOYEES

- to promote equal opportunities for and treatment of its employees irrespective of skin color, race, nationality, social background, disabilities, sexual orientation, political or religious conviction, sex or age;
- to respect the personal dignity, privacy and rights of each individual;
- to refuse to employ or make anyone work against his will;
- to refuse to tolerate any unacceptable treatment of employees, such as mental cruelty, sexual harassment or discrimination;
- to prohibit behavior including gestures, language and physical contact, that is sexual, coercive, threatening, abusive or exploitative;

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NTS

for Suppliers and Business Partners

- to provide fair remuneration and to guarantee the applicable national statutory minimum wage;
- to comply with the maximum number of working hours laid down in the applicable laws;
- to recognize, as far as legally possible, the right of free association of employees and to neither favor nor discriminate against members of employee organizations or trade unions

PROHIBITION OF CHILD LABOR

to employ no workers under the age of 15

HEALTH AND SAFETY OF EMPLOYEES

- to take responsibility for the health and safety of its employees;
- to control hazards and take the best reasonably possible precautionary measures against accidents and occupational diseases;
- to provide training and ensure that employees are educated in health and safety issues;
- to set up or use a reasonable occupational health & safety management system

ENVIRONMENTAL PROTECTION

- to act in accordance with the applicable statutory and international standards regarding environmental protection;
- to minimize environmental pollution and make continuous improvements in environmental protection;
- to set up or use a reasonable environmental management system

SUPPLY CHAIN

- to use reasonable efforts to promote among its suppliers' compliance with this Code of Conduct;
- to comply with the principles of non-discrimination with regard to supplier selection and treatment