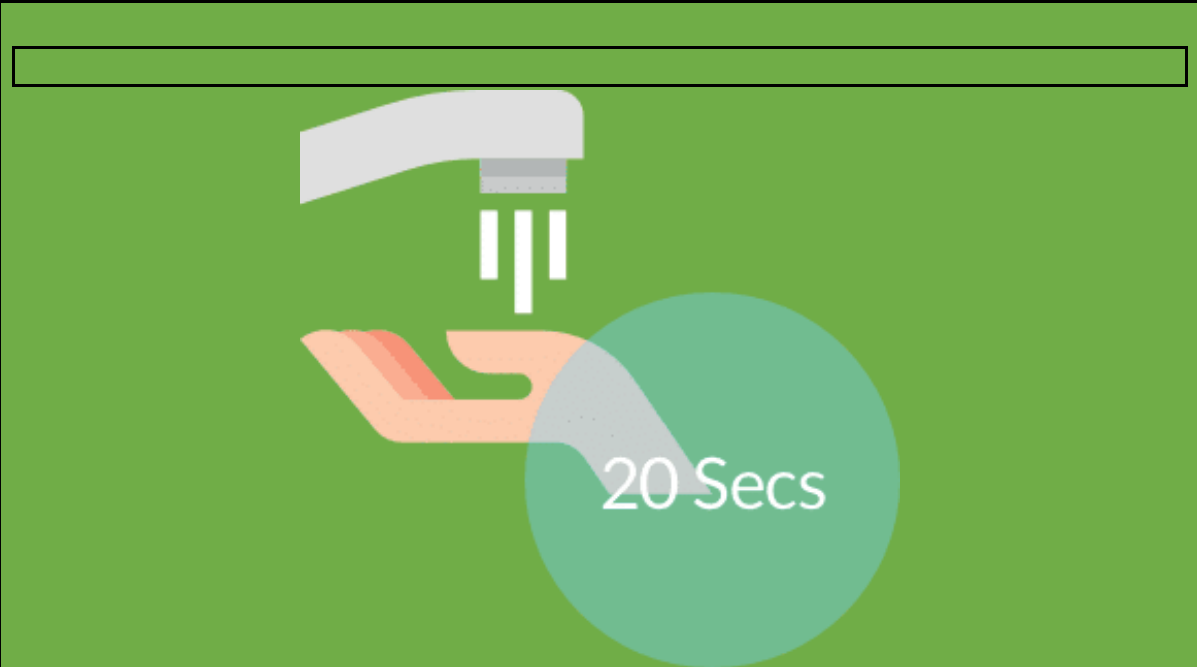


Risk Mitigation and Risk Assessment Covid-19

As a national cleaning company with staff that need to clean commercial public sites, our exposure to Coronavirus (Covid -19) is significant, and there is a lot we can do to help prevent it spreading or contracting covid - 19.

For our own implementation, and as a resource for all our customers and staff, here's WINNS Stay Safe at work 10-point plan to manage the risks associated with Coronavirus (Covid -19).

As you will see the plan is based mostly around prevention as we have no change to the general task risk assessments.



1.

Wash your hands with soap and water for at least 20 seconds. Count it out. Do this after going to the bathroom, before eating, after sneezing or coughing, when you have used public transport.

OR use an alcohol hand-sanitiser only if soap and water are not freely available.



2.

Avoid touching your eyes, mouth and nose with unwashed hands

3.

Avoid close contact with anyone who is sick. Person-to-person spreading requires a proximity of 2m. If you want to go a stage further, make a joke out of not shaking hands. They'll understand.

4.

We are encouraging staff to stay at home if they are unwell.

5.

Do not travel when you are sick. You WILL infect others. Don't be a super-spreader.



6.

WINNS will step up their focus on disinfecting touch points around the office, especially toilet handles, door handles and taps switches, etc. using a suitable chemical.



7.

Use disposable tissues and dispose of them immediately. Alternatively, use the crook of your elbow, but avoid using your bare hands.

8.

Reduce sharing of work areas, equipment and other personal items.

9.

If you know of a confirmed case, let your Manager know a.s.a.p.



10.

Request your cleaning contractor to do a special clean. This will focus mainly around common touch points, e.g. handles, toilet flush points and other frequently touched points.