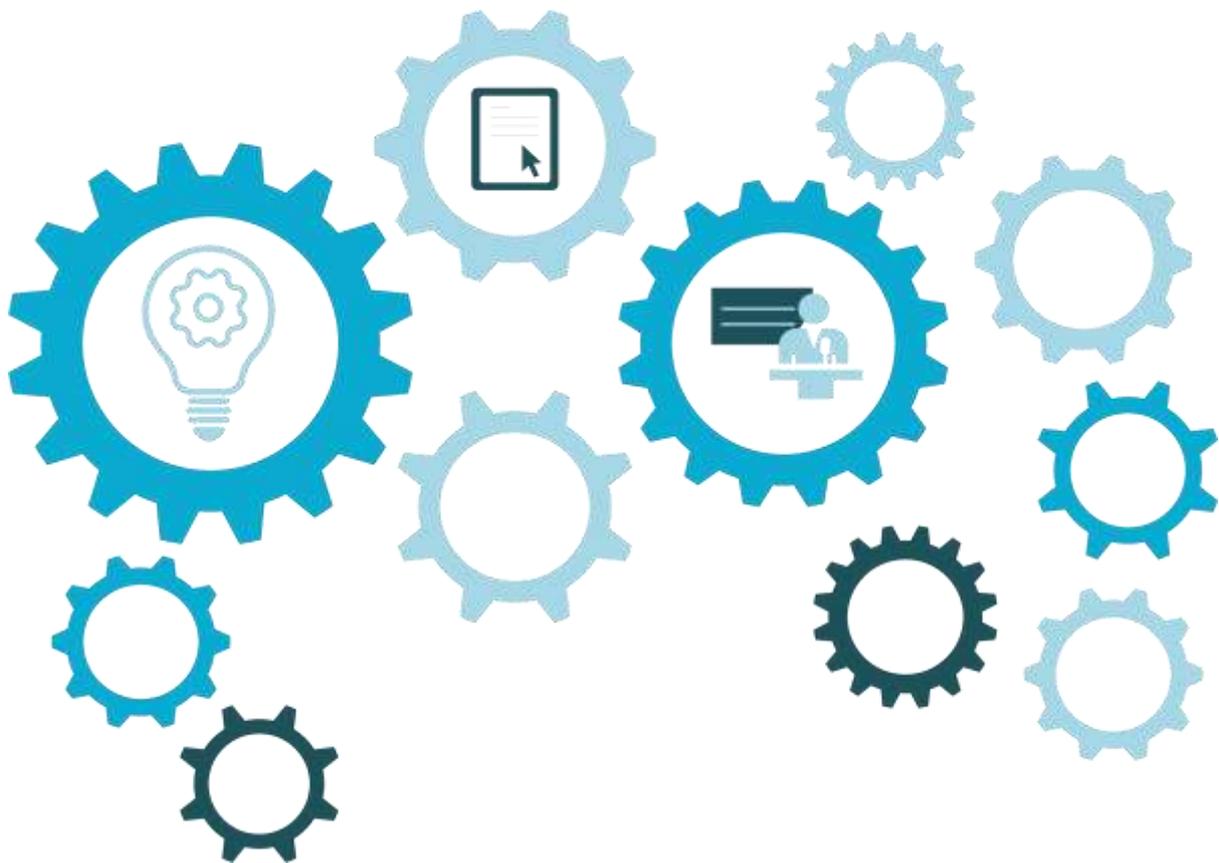


IOSH Managing Safely

How To Get Your Staff Qualified Help Pack



Choosing the right learning method

IOSH Managing Safely is a great way to get your Managers and Supervisors up to speed on their health and safety responsibilities.

It delivers practical, step-by-step guidance that's business focused and hands-on to help learners embed health and safety throughout their organisation.

But, it's important to remember that not everyone learns the same way, and not all companies operate in the same way.

IOSH Managing Safely can be delivered in a variety of formats. So, before you commit any time and money, it's important to think about exactly how your staff will be learning to make sure you get a successful outcome for both the learner and your organisation.

Make some notes on the following key questions before you get started; it'll help you decide which learning method is right for your staff.

1. What's your budget?

2. How many members of staff do you have to train?

3. How soon do you need them to complete their course?

4. How much support do they need?

Online Training

Duration: 24 study hours / 6 months access

Price: £350 + VAT (*discounts available for group bookings*)

Online learning is an interactive, self-study learning method in which learners work through course materials in their own time, at their own pace.

It's a budget-friendly way to help your staff achieve their IOSH Managing Safely certificate, without disrupting their day-to-day job or having to take time off work. It's particularly useful if you need to train staff at a number of different sites or locations.

How it works

Once you've signed up, your staff will be emailed login details so they can begin their course straight away. Learners will study independently, working their way through interactive course materials which uses videos, animations, audio, activities and animations to help them understand the key elements of the course.



Once they've completed all modules, they'll be able to access their assessments which are completed and submitted online.

Our administrative team takes care of the rest.

They'll notify you and learners of their results within 8 weeks of them completing their assessments. Providing they've passed, our team will then send out their official IOSH certificates in the post.

Learner support

As well as progress checks, interactive activities and practice questions to help them stay on track, our online support team is on hand to answer any questions your staff may have from a course, assessment or technical point of view.

Support for Managers

Managers will receive access to an admin control panel where you can view reports, group and personal progress, analysis of course assessments, time spent on the course, course completion and marks achieved.

Duration: Tailored

Price: Contact us for a quote

Online^{PLUS} is a tailored learning option based around the IOSH Managing Safely online course. You'll be able to develop a clearly defined, personalised learning plan for your team to follow over an agreed number of weeks with additional features to help support them successfully through their course.

How it works

Not everyone is an independent online learner, particularly if the course is a requirement (rather than something they want to do), and if they have not experienced online learning before.

Our team will work with you to establish your challenges and aims and create a personalised learning plan for your staff to follow including your chosen features, such as:

- ✓ Face-to-face training session(s)
- ✓ Virtual training session(s)
- ✓ Webinars
- ✓ Revision day(s)
- ✓ Detailed learner progress reports
- ✓ Tailored automated emails
- ✓ Tailored introductory documents



Learner support

Learners will have full access to all of the features and support of our IOSH Managing Safely online course, including progress checks, interactive activities and practice questions to help them stay on track.

They'll start together and work through the course at the same time with set timeframes in which to complete each module.

They'll also take their assessments on a specific date, to help them complete the course within your chosen timeframe.

Sample plan

Week	Week starting	Learner activity
1	18 June	You'll be enrolled on the online learning materials for the course
2	25 June Your 1 day training session will be on: 26 June	<p><i>Introduction to the IOSH Managing Safely Online^{PLUS} learning experience</i></p> <p>A face-to-face training session, led by an experienced Astutis tutor, including:</p> <ul style="list-style-type: none"> • General introduction to the IOSH course • Introduction to the online learning experience • Basic introduction to: reasons for health and safety, accident and incident investigation, risk assessment / control, manager's responsibilities • Common client specific hazards/control activity
3	2 July	<p><i>Introduction to managing safely</i></p> <p>Independent online learning ... plus 'Checkpoint 1' progress check</p>
4	9 July	<p>Investigating accidents and incidents</p> <p>Independent online learning ... plus 'Checkpoint 2' progress check</p>
5	16 July	<p>Human Factors</p> <p>Assessing risk (1)</p> <p>Independent online learning ... plus 'Checkpoint 3' progress check</p>
6	23 July	<p>Assessing risk (2)</p> <p>Independent online learning ... plus 'Checkpoint 4' progress check</p>
7	30 July	<p>Risk control</p> <p>Independent online learning ... plus 'Checkpoint 5' progress check</p>

Face-to-face training

Duration: 3 days

Price: Dependent on location

Classroom training is a traditional learning option led by an experienced HSE tutor.

We can arrange for a tutor to come to your own premises anywhere in the world and deliver tailored IOSH Managing Safely training directly to your team. Or, staff can attend one of our public courses held regularly throughout the year in the UK.

How it works

You'll be assigned an Account Manager who will discuss with you your health and safety challenges and what you'd like to achieve from your training.

They'll discuss any course tailoring you need - like including your own documentation, procedures, common hazards and branding - and work with our course development team to put together an IOSH Managing Safely course that's specific to your team.

You choose the date of your training, and for how many people, and they'll match the tutor with the most relevant experience in your sector.

We have over 60 tutors from all types of industries and backgrounds. They're known for their dynamic and interactive training style, using their work experience to put the course into context.



Open public courses

We run IOSH Managing Safely courses regularly throughout the year at our 17 UK training venues. They're chosen for their high quality facilities and convenient locations.

Staff will learn and network alongside professionals from all types of industry and our experienced HSE tutors.

Learner support

Face-to-face training uses a range of activities including problem solving, group discussions and team exercises to help learners grasp key concepts.

Real workplace scenarios are used to relate course information to the real world and help learners develop a practical understanding. On the last day of the course, learners will sit their test under exam conditions.

Ready to train your staff in health and safety?

To arrange IOSH Managing Safely training for your team, or for more advice on which method is right for you, then get in touch with our trained course advisors.



[Contact us about IOSH](#)
[Managing Safely](#)