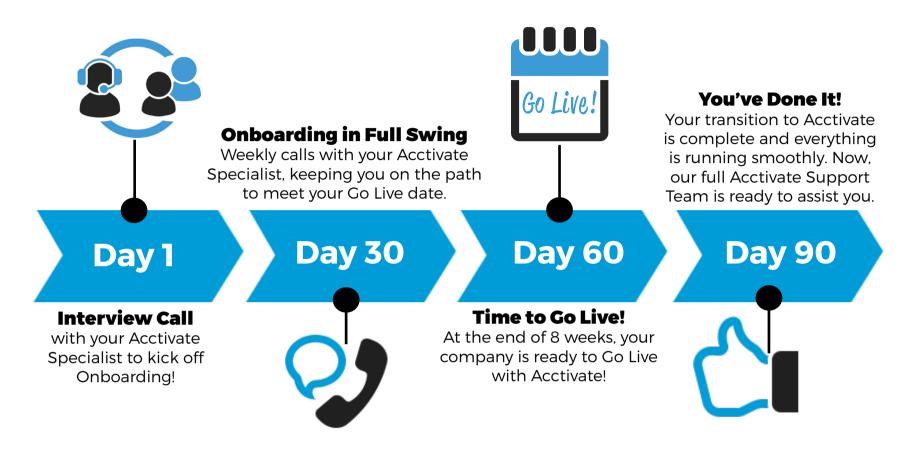
# **CCTIVATE**Onboarding

A dedicated Acctivate specialist will help you meet your planned Go Live date within 90 days. Your Acctivate specialist will create and configure your Acctivate company remotely while assisting in your education of how to operate and optimize your software.



## Acctivate Onboarding includes...

#### A dedicated Acctivate Specialist for the first 90 days

Your 90 Day period begins at the interview call, typically within 30 days of purchase, with a timeline to Go Live within 60 Days, along with 30 days of Post-Live Onboarding support. Additional Onboarding time may be acquired for an additional fee.





### Scheduled Weekly Calls with your Acctivate Specialist

Calls should be scheduled at least once a week during Onboarding. Call schedule subject to change based one your specific needs.

#### **Company Creation & Configuration**

Your Acctivate Specialist will create an Acctivate Model Company for learning purposes by taking a snapshot of your live QuickBooks file. When it's time, your Acctivate Specialist will create & configure your live Acctivate company.





#### Form & Document Personalization

Your Acctivate Specialist will personalize your forms and documents with your company branding and formatting preferences. Custom reports are not included.