

## Client Tasks

## DDI Tasks

### eComm Pro Servers

- Update Inform ERP to the most recent version
- Provide DDI with your server's Public Static IP Address

- Launch and configure Akeneo PIM server
- Launch and configure Magento webstore server
- Deliver Server IP addresses to client

### Build Your Digital Product Catalog

- Select ERP products to publish online
- Schedule PIM training
- Establish PIM users and passwords
- Build & assign categories
- Enhance product descriptions
- Add merchandising text
- Add images and specification documents
- Add keywords
- Build associations (related products)
- Consider a content partner to enrich your catalog

- Export selected data from Inform ERP
- Transform ERP data and import into Akeneo PIM
- Provide hands-on PIM training
- Merge data from content provider partners and match with ERP data
- Load PIM Products to Magento webstore
- Transform optional content partners data and import into Akeneo PIM

### IT Configuration

- Ensure ports are open in your firewall
- Choose webstore and PIM domain names
- Configure DNS for domain names (Create DNS 'A' associating eCommerce servers to the eComm domain names)
- Confirm and whitelist IP addresses 18.188.15.22, 3.12.63.50 and 106.51.1.254
- Purchase SSL wildcard certificate

- Install SSL certificate on both Akeneo and Magento servers
- Force HTTPs protocol on PIM and Magento servers
- Confirm ERP to webstore connectivity

### Webstore Configuration

- Provide desktop and mobile logos
- Select an ERP test customer and contact
- Establish UPS/FedEx online accounts

- Load and configure DDI Magento theme with included user-experience components
- Test ERP customer connectivity, save a test order

## Milestone! Operational Site

### Webstore Configuration

- Craft and enhance your webstore design
- Configure shipping methods for pickup in-store, and delivery
- Tune searching - default sort fields, position, keywords, etc...

- Provide hands-on Magento design training of menu, colors, layered navigation, header & footer content, slider images, category images, etc...

### Optional Webstore Configurations

- Establish an eCommerce payment processing account with TSYS
- Request that TSYS links your online and on-premise MID accounts
- Configure UPS/FedEx shipping methods
- Request advanced search module

- Connect and test Genius credit card payment gateway
- Go live
- Implement optional webstore plug-ins

**Congratulations!**  
**Your Customer Facing Site is Now Live.**