

Synapse System Administration Training

CV 3-Day SSAT Course

# Synapse System Administration CV 3-Day SSAT Course

## DAY ONE – Tuesday 9:00 AM

Topic: Introductions

The goals of the course

Review the syllabus for the week

Topic: The Synapse Client

Zero Viewer on IE and Chrome IE Settings

IE Add On Chrome Extension Desktop Agent

### BREAK 10:30-10:45 AM

Topic: A First Look at Synapse 5

Global Worklists, Creating Private and Public Worklists, Collections and Favorites, Filtering and Sorting, Patient Master Jacket, Snapshots and Icon Menu, My History and Synapse Search, Synapse Chat, Settings Essentials,

Synapse Help

## Lunch 12:00 PM – 1:00 PM

Topic: A First Look at Synapse 5 (continued)

My History and Synapse Search, Synapse Chat, Settings Essentials,

Synapse Help, Context Tools

### BREAK 2:30-2:45 PM

Topic: Synapse 5 Architecture Architectural Progression New components Synapse PACS Services

Dataflow: Scheduled Studies, Modality Worklist

Dataflow: Study Storage, Study Display

## End of Day 5:00 PM

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**DAY TWO – Wednesday 9:00 AM**

Topic: Synapse Client Settings Context Sensitive Administrator Mode Image Display

Annotations, Cross Reference, Mouse, Overlays, Series, True Size Calibration

Reading Protocols

Auto Compare, Extra Series, MG Near-Match, Dynamic Layout

### BREAK 10:30-10:45 AM

Topic: Synapse Client Settings ( c o n t i n u e d ) Workflow

Interpretation Workflow, Dictation Options

Topic: Synapse Power Jacket Properties Default Display

Configuring Datasources

## Lunch 12:00 PM – 1:00 PM

Topic: SW AT – Overview

Home Sections Help

Find Anything What’s New About

Release Notes Display Color

### BREAK 2:30-2:45 PM

Topic: SW AT – Dashboard

Overview – Most Recently Viewed, Default Configuration, Only Studies, Only Today’s Opened Studies

Studies – Unread by Modality, Sender; By Modality, Sender; Last Hour, Today, Opened Today, Queued

Sessions – Current User Sessions, Historical User Sessions Database – Layout, Options

Forwarding – Layout, Categorical population System Model – Graphical, Tabular

Logging – Recent Event Log, Recent Study Activity More – Plugins, Speed Test, Synapse License

## End of Day 5:00 PM

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## DAY THREE – Thursday 9:00 AM

Topic: SW AT – Clients

Tuning – Flags, Durations, Other Workstation – Folders, Priority Codes DICOM – Event Based Forwarding Reporting – Canned Notes

Cache Server

### BREAK 10:30-10:45 AM

Topic: SW AT – System

Tuning – Location, Viewer Service

DBA Tasks – Maintenance, Backup Logs, Tools, System Config

Login – Users, Roles, Bulk Role Transfer, Secure URL, Active Directory, Sessions, Failed Logins

Mapping – Procedures, Body Parts, Series Display Names, Series Standardization, Series Description Download

## Lunch 12:00 PM – 1:00 PM

Topic: SW AT – System (continued)

Utilities – Image File Search, Update Study Status, Sites, Grant Snapshot, Revoke Snapshot, Document Scanning, Content Management

Logging – Configure Event Logs, All Events, Study Events Admin Report – Layout, Usage

Topic: SW AT – Enterprise Datasources Languages

### BREAK 2:30-2:45 PM

Topic: Review Identifying and Resolving Anomalies (Content Management)

Use of the Admin folder and anomaly subfolders Identifying the causes/sources of anomalies Eliminating and minimizing anomaly causes/sources Synapse anomaly messages

Identifying false positive from true anomalies

## Course Ends 5:00 PM