

Innofactor® QualityFirst™ Mobile Application Privacy Policy

1. Details of the Processing Services

This Privacy Policy is an attachment to the Terms of Use regarding Innofactor® QualityFirst™ Mobile Application (“*Application*”) and any applicable terms and conditions of the Terms of Use apply also to this Privacy Policy.

The Application is a companion application for Innofactor® QualityFirst™ software. The target of the Application is to submit information as per Your selection to QualityFirst™ software. The submitted information can consist e.g. of observation reports, customer claims or reclamations. In case You wish to explore all possible usage purposes please, contact the organization that has provided Your Subscription ID and Token for the Application.

Without obtained Subscription ID and Token the Application only stores the information to user device. If you have entered into Your personal account by using Your Subscription ID and Token and pressed "*Save and Report*" button Your information will be automatically sent to Your QualityFirst™ software for processing.

Please note that the information and data provided by You when using the Application will be shared with Innofactor Plc and its subsidiaries for data processing purposes and also with the party who has granted You the Subscription ID and Token for use.

Contact Information:

Innofactor Plc
Keilaranta 9,
FI-02150 Espoo, Finland
contact@innofactor.com

2. Consent to Collect Information

The Application is intended for business purposes and not is to be used by consumers. The full usage of the Application requires an existing and valid QualityFirst™ software license by You as the user / user company.

We process the following information from You based on Your active selections when “*Save and Report*” function is used:

- Subscription ID and Token that can be used to identify You on backend services.
- Location information: Location of the device when creating observation information or custom location selected by You.
- Photos and Videos based on Your selection.
- Voice records based on Your selection.
- Any other file attachments based on Your selection.

The above information shall be referred hereinafter as the “*Collected Information*”. We advise You to limit the amount of any personal data in the Collected Information. In case any data that would need individual consents are to be submitted, obtaining the consent is on Your responsibility.

The Application can use the following detailed ways to collect information that will be send to processing to the QualityFirst™ software:

- Any text and date & time you provide in application;
- CAMERA: to enable you to take photo directly through the application or attach any stored photo to information collection;
- LOCATION: location information can be included in information collection what will be sent to processing;
- MICROPHONE: application allows you to record voice or attach existing voice recording from device to information collection; and
- STORAGE: application can access stored information in device or connected services to copy the information as attachments to information collection.

3. Data Processing and Sub-processors

If you decide to send Collected Information for processing, the Collected Information shall be sent to processing which occurs initially in Microsoft Azure Data Centers in Europe region. You hereby approve the engagement of Microsoft as the sub-processor of your data. Transfer of data goes through SSL transfer as securely as possible based on device capability. From this processing point, the data will be send forward to Your QualityFirst™ software for processing. Your QualityFirst™ software is defined and mapped in more detail when You acquire Your Subscription ID and Token. After the Collected Information has been successfully sent to Your QualityFirst™ software the data will be removed (deleted) from initial Microsoft Azure Data Center storage. In case any of the Collected Information in Azure or otherwise is transferred outside EU we ensure that there is a legal basis for such a transfer and that adequate protection for your personal data is provided as required by applicable law, for example, by using standard agreements approved by relevant authorities (where necessary) and EU-US privacy shield system.

4. QualityFirst™ software

When You send the Collected Information forward, the Collected Information will eventually arrive to Your QualityFirst™ software. In that system, your data is accessed and necessary actions will take place as needed and decided by persons using the software.

5. Data removal

You have full control of your data as long as you have it on your device and you have not sent it forward. After you send it forward, You may request data removal if necessary but the result of data removal depends on the party who has given the Subscription ID and Token for Your use.

6. Changes in the Policy

We may revise this Privacy Policy from time to time, and will post the possible renewed version for notification to the signing page of the Application for Your review.