

Lodgic Everyday Community
Madison, Wisconsin

Lead Teacher, Lodgic Kids Camp

Role

The role of Lead Teacher is equal parts teacher, responsive caregiver, explorer, and all-around guide for children in the development of social and emotional competency skills based on the six Big Moose Heart Values of:

Respect, Empathy, Caring, Kindness, Responsibility, and Service.

Lodgic Kids Camp Lead Teachers report directly to the Lodgic Kids Camp Director, and in his/her absence reports to the delegated Administrator and/or Shift Lead. Under the direct supervision of the lead teacher, the duties will include: welcoming children, teaching and caring for children, interacting with families, facilitating the daily curriculum, managing safety, overseeing meal and snack times, attending to special situations, proper implementation of the six Big Moose Heart Values and curriculum philosophy, as well as fostering positive relationships with parents and children to build trust and respect.

Core Responsibilities

- Responsible for overall classroom management.
- Manage the day-to-day classroom routine by following the classroom schedule.
- Maintain health and safety standards within the classroom.
- Maintain proper teacher to child ratios per state licensing requirements.
- Responsible of the attendance counts of all children present.
- Responsible for the delegation and completion of all Daily Duties during the scheduled shift.
- Implement engaging activities consistent with the Kids Camp Curriculum and model the six Big Moose Heart Values in all aspects of the program.
- Carry out personal care routines based on individual children's needs that includes, but is not limited to, diapering, potty training, etc.
- Act as a mediator between children when necessary.

- **with Shift Lead Responsibilities**

- Assists Center Director with family enrollment, tours and sales.
- Maintains staff-to-child ratios in a flexible enrollment environment.
- Responsible for greeting and checking-in and out families.
- Maintains daily communication with parents regarding children's experiences and curriculum activities.

Duties

- Flexible and reliable.
- Demonstrate excellent communication and instructional skills.
- Approach all interactions with a goal of fostering genuine warmth and hospitality among children, families, parents, and colleagues.
- Understand and uphold all Lodgic Kids Camp policies, procedures, rules, and regulations. Role model these behaviors for fellow team members.
- Observe and work with children to help them improve their social and emotional competencies to build self-esteem.
- Encourage children to interact with each other and learn to problem solve.
- Ability to maintain open communication between administrators, team members and families.
- Ability to understand the principles of child development and developmentally appropriate practices.
- Learn the skills needed to implement health, safety, nutrition, and sanitation state regulations for classrooms.
- Shows respect and understanding of children's individual learning styles.
- Demonstrate the ability to manage multiple priorities and complete assigned tasks in a timely manner.
- Demonstrate an ability to relate to a variety of people and remain positive even under stressful situations.
- Demonstrate cooperation in completion of delegated tasks.

Qualifications and Requirements (*State of Wisconsin)

- Must be 18 years of age or older. *
- Pass a criminal background check. *
- Proof of academic achievement determining qualifications by one of the following

routes: *

- 1) at least 80 full days or 120 half days of experience as an assistant childcare teacher in a licensed child care center or other approved early childhood setting.
 - 2) Two non-credit department-approved courses in early childhood education. **OR**
 - 3) Two courses for credit in early childhood education or its equivalent from an institution of higher education.; **OR**
 - 4) Certificate from The Registry indicating that the person is qualified as a childcare teacher. **OR**
 - 5) Forty-eight credits from an institution of higher education with at least 3 credits in early childhood education or equivalent **OR**
 - 6) A one-year childcare diploma from an institution of higher education. **OR**
 - 7) An associate degree in early childhood education or childcare from an institution of higher education. **OR**
 - 8) Child development associate credential issued by the council for early childhood professional recognition. **OR**
 - 9) Certificate from American Montessori Society, Association Montessori International, or Montessori Accreditation Council for Teacher Education
- Completion of a physical examination within six months prior to employment; confirming candidate is free of communicable diseases, active tuberculosis, and physical or mental conditions that could affect performance of assigned duties. *
 - Completion of CPR, First Aid/AED, and Standard Precaution certifications upon hire.
 - Ability to lift, bend and work on your feet more than eight hours.
 - Must be flexible to workdays, evenings, and Saturdays.
 - **with Shift Lead Requirements**
 - Strong administrative, organizational and communication skills.
 - Strong computer proficiently and cash handling skills.

Compensation & Perks

- Competitive wages.
- 50% off shift meal, plus 25% off all non-shift food and beverage purchases (up to three guests).
- Complimentary Team Member Lodgic Workplace access.
- Complimentary enrollment to Lodgic Kids Camp and discounted team member rates for childcare.

Fulltime Benefits

- Personal Time Off, and Paid Holidays.
- Basic life/AD&D, short-term and long-term disability, and employee assistance program; optional Blue Cross Blue Shield medical (PPO), dental, vision, voluntary life, critical illness, and accident insurance.
- 401(k) retirement savings plan through Voya (safe harbor and company match after one year).

Other Responsibilities

This job description excludes non-essential and marginal functions of the position that are incidental to the performance of the fundamental job duties. Furthermore, the specific examples in each section are not intended to be all-inclusive. Rather, they represent the typical elements and criteria considered necessary to perform the job successfully. Other job-related duties may be assigned by the Shift Lead, Center Administrator and/or Center Director.

To Apply

Please submit your qualifications and a cover letter to
careers.madison@lodgic.org.