## 20 questions to ask when comparing texting platforms

- 1. Does the platform use short codes or long codes (10-digit phone numbers)?
- 2. Are there unlimited incoming and outgoing messages?
- **3.** Is voice-forwarding available for inbound calls to the texting number?
- **4.** Are there individual inboxes for staff or one inbox to be triaged by many people?
- 5. Can images, emojis, and links be included in both incoming and outgoing messages?
- **6.** Does a contact receive messages from the same number every time or do numbers rotate?
- 7. Are you able to send texts longer than 160 characters, or will "U need 2" use slang and truncate words to stay under the limit?
- **8.** Do you allow the creation and storage of texting templates for each department to share with their users?
- 9. Is it possible to create/import custom contact fields while in the platform?
- **10.** What is the maximum amount of recipients per text message?

- 11. Are you able to segment contacts into lists in order to send mass, but personalized, messages using merge fields? Can these lists auto-update based on set criteria?
- **12.** Are messages able to be stored in your ERP/CRM under the appropriate contact?
- **13.** Can someone else be temporarily assigned as a caretaker for an inbox?
- **14.** Are you able to track groups of messages as a campaign and review reporting related to that campaign?
- **15.** Is there a mobile app available?
- **16.** Can you schedule outgoing messages for later days/times?
- **17.** Are there flexible notification settings?
- **18.** Can supervisors oversee accounts and monitor for appropriate use? Can accounts be shut off quickly if need be?
- 19. Are opt-outs recorded in both the platform and in the CRM/Student Information System?
- **20.** Is there a way to validate a contact's number is indeed a mobile number?

