**Covenant Classical School Board Meeting Minutes**

Date Meeting: September 14, 2017

Attendees: Brylan Gann, CCS Board Chairman

 Tim Gromis, CCS Board Director

 Karen Kern, CCS Board Director

 Ashton Gantz, CCS Board Director

 Russ LeJeune, CCS Board Director

 Patricia Propst, CCS Board Director

 Jane Dearing, Co-Head of School

 Stephanie Prince, Co-Head of School

The CCS Board Meeting was opened with prayer by Brylan Gann.

The CCS Board Meeting Minutes for July and August were unanimously approved.

The Heads of School gave administrative updates:

The Heads of School reviewed the first of school activities to welcome students.

Teacher recruitment: The Heads of School identified Cindy Gann as a strong candidate for the upper school. Her hire was approved as an exception as an upper school instructor with a majority vote. Brylan Gann recused himself from the vote to avoid a conflict of interest.

Enrollment: reported at 182 students; Administrative team is continuing to receive calls from prospective families interested in tours and information about enrolling.

Uniform policy: A proposed change to existing uniform policy is continuing to be worked on for implementation in the 2018/19 school year.

CCS Marketing: Heads of School continue to review ways to work with Schola marketing.

CCS Board Committees: Heads of School continue to assess how Committees led by CCS Board members can enhance school needs and activities. Russ LeJeune expressed interest in leading a committee.

CCS Budget: The CCS Operating Budget was reviewed and is on track for the start of the 2017/18 school year.

Graduation is scheduled for June 2, 2018.

Old Business:

Brylan Gann gave updates on the building construction budget and an update on closing documents and schedules from Aquestra.

The meeting was closed with prayer by Russ LeJeune.

Respectfully submitted,

Patricia Propst, CCS Board Secretary

Approved November 16, 2017: