

ONBOARDING



Onboarding is your first opportunity to engage new hires, but often that comes second to piles of paperwork. With the latest online enhancement to our new hire process, ProService Hawaii can help you simplify and automate onboarding so you can focus on managing people, not paper.

ADVANTAGES THROUGH PROSERVICE HAWAII

Track progress and status in one place

Stay organized with easy filters and secure data that is always accessible in the Manager Dashboard.

Automate your existing new hire process

Create greater efficiency with automated workflows without sacrificing the consistency you already have.

Reduce paper-chasing

Required fields and built-in guidance ensures all information is collected from your new hire accurately the first time.

Access documents on desktop and mobile devices

New hires can easily follow instructions on the device that's most convenient for them and complete the process with electronic signatures.

Improve the first day for new hires

Completing documents online helps reduce distractions so new-hires can be more engaged on the first day.

Visit proservice.com/onboarding to learn more.

Features	
Fee Inclusive	✓
Paperless	✓
Desktop and Mobile	✓
Automated Workflows	✓
Electronic Signatures	✓
Employee Handbook	✓
Employee Tax Forms	✓
Manager Dashboard	✓
Employee Portal	✓
Ongoing Support	✓

