



Autobooks works hard to make small business banking simple. Through our partnerships with banks and credit unions, small business owners can gain access to a modern suite of tools to help making running their business easier.

When you join Autobooks, you're joining a team dedicated to small business growth. We want your ideas, passion and experience to continue improving what we offer.

Our downtown Detroit HQ is in the vibrant Madison building, named one of the World's Coolest Offices by Inc. Magazine. Autobooks also has a growing presence in Texas with a satellite office in Austin; and offers flexible, remote work environments for certain roles.

Ready to help change what it means to do small business? Let's talk.

The Role: *Corporate Controller*

We have a great opportunity for a Controller to help lead the financial department of our quickly growing company. We have been on Inc. 5000's list of fastest growing companies for 7 consecutive years. Reporting to the Chief Operating/Financial Officer, the Controller will be responsible for oversight of all finance, accounting and reporting activities. They will be involved in supporting presentations to the board and will work closely with the senior leadership team.

The Controller will ensure that the company has the systems, processes and controls in place to scale and support large scale growth. In addition, the Controller will lead the implementation of the new accounting system.

Responsibilities:

- Oversee all accounts, ledgers, and reporting systems ensuring compliance with appropriate GAAP standards and regulatory requirements.
- Develop and maintain a strong system of internal controls and safeguards.
- Implement new accounting system.
- Coordinate all audit activity with outside auditors.
- Coordinate federal and state tax compliance work with outside accountants.
- Implement systems and processes to handle sales tax compliance.
- Consistently analyze financial data and present financial reports in an accurate and timely manner; clearly communicate monthly, quarterly, and annual financial statements.



- Assist leadership in the annual budgeting and planning process; administer and review all financial plans and compare to actual results with a view to identify, explain, and correct variances as appropriate.
- Manage organizational cash flow forecasting by working in partnership with other senior leadership.
- Prepare all required bank reporting including covenant compliance reports.
- Provide leadership in strengthening internal communications with staff at all levels throughout the organization; create and promote a positive and supportive work environment.

Desired Qualifications:

- Bachelor's degree in accounting;
- At least 5 years of experience in the Accounting profession;
- Experience either as an Assistant Controller, Accounting Manager or Supervisor for at least 2 years;
- Strong leadership skills;

Job Type:

- Full Time

Job Location:

- Detroit, MI

About Autobooks

A flexible, entrepreneurial work environment and team atmosphere makes this a great place to work. Please provide a complete resume and work history detailing your qualifications and experience to careers@autobooks.co and indicate "Corporate Controller" as the subject. To learn more about us, visit www.autobooks.co.