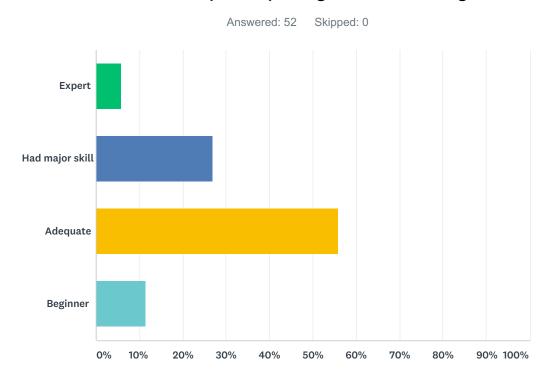


## **DuPont**

# ONLINE CUSTOMIZED GROUP TRAINING EVALUATION

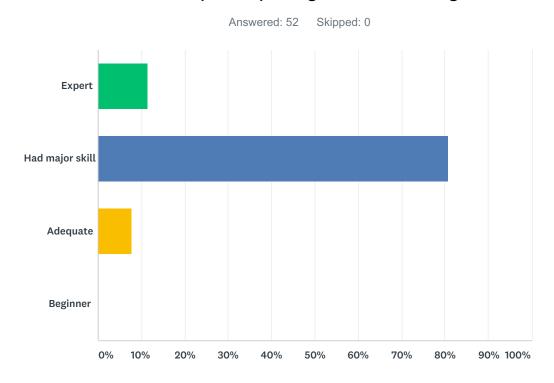
Online, customized group training for all of Public Affairs employees at DuPont. These were professional writers located globally. Many were non-native speakers of English.

## Q1 Please rank your understanding of Business Writing Techniques PRIOR to participating in this training:



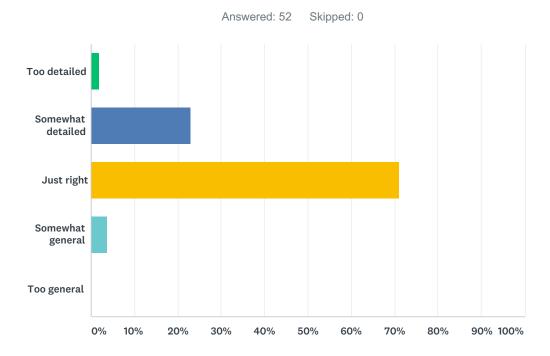
ANSWER CHOICES	RESPONSES	
Expert	5.77%	3
Had major skill	26.92%	14
Adequate	55.77%	29
Beginner	11.54%	6
TOTAL		52

## Q2 Please rank your understanding of Business Writing Techniques AFTER participating in this training:



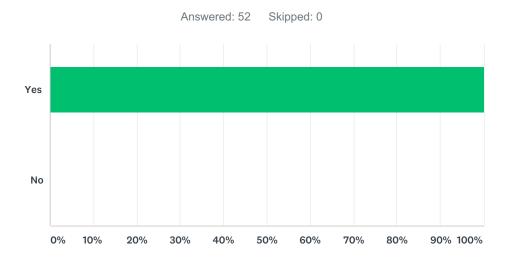
ANSWER CHOICES	RESPONSES	
Expert	11.54%	6
Had major skill	80.77%	42
Adequate	7.69%	4
Beginner	0.00%	0
TOTAL		52

### Q3 The content material for this training was:



ANSWER CHOICES	RESPONSES	
Too detailed	1.92%	1
Somewhat detailed	23.08%	12
Just right	71.15%	37
Somewhat general	3.85%	2
Too general	0.00%	0
TOTAL		52

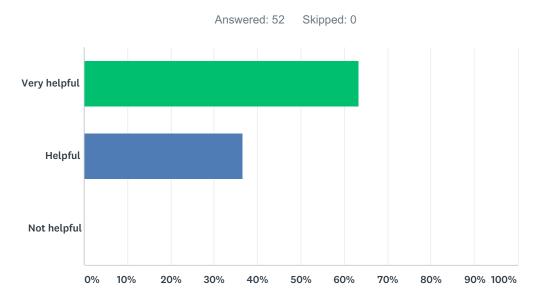
#### Q4 Were the materials clear?



ANSWER CHOICES	RESPONSES	
Yes	100.00%	52
No	0.00%	0
TOTAL		52

#	COMMENT	DATE
1	The materials are great.	4/9/2019 9:37 AM
2	Insightful and brought some new dimensions to my writing skills	4/9/2019 9:34 AM
3	I recommend more practical exercises. The quiz areas were very interesting and the writing activities helped me understand the concepts.	2/13/2019 12:46 PM
4	right balance of quiz/exercise and theory	11/12/2013 6:37 AM
5	Would like to see a video presentation that shows a piece of writing and how it gets converted to a better piece. For me, seeing something being done helps vs. reading about it.	6/27/2012 11:10 AM
6	The materials were presented in a very lively manner and with a good level of details. Good to follow, easy to understand and not too extensive which allowed integrating the training course into the business day problemlessly. And of course I appreciated the strong references to DuPont which made the materials very realistic as well.	6/19/2012 4:58 AM
7	Exercises were well explained and easy to follow. They were also realistic and well tied in to my DuPont activities.	6/6/2012 7:20 AM
8	This may be a big challenge to offer a course for all DuPont PA colleagues who come from different background and cultures. Their writing skills also vary perhaps from beginner to expert. For some, English is the second language. This makes the task more challenging.	5/29/2012 9:24 PM
9	The materials were clear and excellent to understand the lessons.	5/16/2012 10:44 AM
10	Also appreciate the feedback and resources for future development.	5/11/2012 8:23 AM
11	Appreciate the examples of "good" network news pieces and daily reports. Don't really need the bad ones (we've all done them)	5/4/2012 5:30 PM
12	The quizzes were just long enough to get the point across, and the examples provided were terrific. I got the messages loud and clear!	5/3/2012 4:44 PM
13	videos not easy to view on DuPont system	4/10/2012 7:15 PM
14	Absolutely! Great to have real Public Affairs works as examples	2/3/2012 2:12 PM

### Q5 Please rank comments and clarifications from your instructor:



ANSWER CHOICES	RESPONSES	
Very helpful	63.46%	33
Helpful	36.54%	19
Not helpful	0.00%	0
TOTAL		52

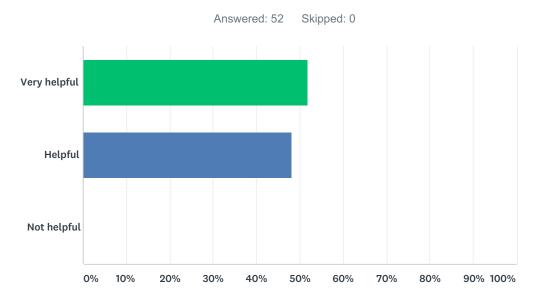
#	COMMENT	DATE
1	My instructor, Grace, gave great comments and recommendations for all three of my writing exercises.	4/9/2019 9:37 AM
2	Just submitted my last exercise so I haven't received feedback on the last lesson but others were very helpful.	4/9/2019 9:34 AM
3	Note: I'm waiting for my instructor comments on newsletter feedback. Input on first two docs was excellent.	2/13/2019 12:46 PM
4	I have not received any comments yet because I just submitted last exercise. I am sorry I'm late:) but I am sure they will be very helpful. Magda	2/13/2019 12:36 PM
5	No received yet. Cannot comment at the moment but it's requested, so 'helpful' is clicked now.	12/28/2012 5:21 AM
6	This was the first on-line course that provided feedback from an instructor. A excellent addition to the course.	8/6/2012 11:04 AM
7	With one word: excellent. Very clear analysed with a strong focus on improvements.	6/19/2012 4:58 AM
8	One observation: On the Punctuation quiz, think the last question [Q10] had a typo in the question. It should read "correct" statement instead of "incorrect". I think based on the correct answer it stated. Thanks for confirming back to me.	6/12/2012 2:32 AM
9	The comments were very helpful, instructive and positively worded, encouraging me to follow them up in future writings and exercises.	6/6/2012 7:20 AM
10	The instructor explained details information on our strength and weakness and this helps us much.	5/28/2012 5:27 AM
11	My instructor was clear in the areas for improvement and drive me to continue practicing.	5/16/2012 10:44 AM

#### DuPont Effective Business Writing Techniques for Public Affairs

#### SurveyMonkey

12	I thought the comments were right on the mark, and very respectfully submitted. I appreciated the positive and encouraging tone my instructor used. I felt empowered and I felt that I had improved.	5/3/2012 4:44 PM
13	- Accurate and customized - Straight to the point and still polite, kind, engaging	2/11/2012 6:31 PM
14	My instructor gave me very detailed feedback. She shared with me useful links to continue improving my writing. I leant a lot from her corrections and comments.	2/3/2012 2:12 PM

## Q6 Please rank technology:



ANSWER CHOICES	RESPONSES	
Very helpful	51.92%	27
Helpful	48.08%	25
Not helpful	0.00%	0
TOTAL		52

#	COMMENT	DATE
1	Had some trouble accessing some of the video; my firewalls would not allow access.	8/6/2012 11:04 AM
2	The technology was very good and simple.	5/16/2012 10:44 AM
3	Would be more helpful if it clearly showed which sections have been completed, and which still needed to be done.	5/8/2012 4:34 PM
4	This online course was easy to navigate and use. No issues on the technology, at all.	5/3/2012 4:44 PM
5	Vivid without being more time-consuming that opening a book.	2/11/2012 6:31 PM
6	The organization of the course (divided into lessons) was very clear. The web page functioned correctly.	2/3/2012 2:12 PM

## Q7 How will you apply what you learn?

#	RESPONSES	DATE
I	Day by day.	4/9/2019 9:45 AM
2	Continued awareness.	4/9/2019 9:42 AM
3	I have already started using some of the things that I learned in this course. Don't smother verbs and if it is possible cut words out are the two things I will pay most attention to.	4/9/2019 9:37 AM
4	Review the learnings	4/9/2019 9:34 AM
5	In my daily work, in special during the report reviews (daily news report).	2/13/2019 12:46 PM
6	in my daily work	2/13/2019 12:44 PM
7	I will apply tips and rules given.	2/13/2019 12:42 PM
8	Writing ona daily basis in emails and all site communications.	2/13/2019 12:41 PM
9	Think more while writing. Be omre concise. Do not dead wood.	2/13/2019 12:36 PM
10	Press releases and web content mainly.	11/12/2013 6:37 AM
11	Before I begin to write now, I will create a concept map because I found that it really makes my writing a lot more organized and it simplifies the whole writing process.	8/2/2013 9:13 AM
12	In daily work.	12/28/2012 5:21 AM
13	Use in daily correspondence to the orgnaization	8/6/2012 11:04 AM
14	writing for the web; writing items that might be needed for Network News; writing items for eblasts	6/27/2012 11:10 AM
15	The trainings content and the back-up materials will definitely help in my future writing purposes. Especially the email tips and guidances are great, because until now I often did not think about content structuring before writing. The grammar exercise and tips will allow me to improve my general skills as well. All in all I believe that using the learnings will especially help saving time - and with this increasing the productivity of my work.	6/19/2012 4:58 AM
16	Every day, in all my writing.	6/13/2012 3:53 AM
17	Printed all the Pdf notes and will refer to it while writing.	6/12/2012 2:32 AM
18	Concept mapping is one of the tools I'll definitely will explore further in order to make messages more targeted and clear as far is expectations are concerned: what do I what the reader to do, when.	6/6/2012 7:20 AM
19	More mindful to muddling, and mapping concepts up front	5/31/2012 11:23 AM
20	Practice writing in daily work with these guidance. I'll focus on correcting my grammar errors and writing habits.	5/31/2012 11:11 AM
21	In future writing, I will start from analysizing audience and concept mapping instead of jumping into the drafting directly. Information categorization also helps a lot in mapping ideas, which helps to sharpen the angle and to think and focus on business perspective.	5/31/2012 5:48 AM
22	I will continue to pracise all the skills I have learnt from the training in business writing.	5/31/2012 4:02 AM
23	yes	5/30/2012 10:09 PM
24	Write in a concise, creative and direct way.	5/30/2012 2:38 PM
25	Keep those best practices in mind, make those tools always handy for easy references, follow those weeks long step by step exercises, and practice more!	5/30/2012 11:06 AM
26	When I prepare Daily Updates, I recall what I learnt and apply it.	5/30/2012 1:01 AM
27	Practice	5/29/2012 9:24 PM

28	Emails Reports Daily reports Story telling	5/29/2012 5:39 AM
29	To be applied in future writing task	5/28/2012 5:27 AM
30	Write in tight, short sentences	5/28/2012 1:48 AM
31	Will apply the knowledge in my daily work.	5/27/2012 10:30 AM
32	in correspondence and external communications	5/25/2012 5:04 PM
33	Praticing day by day.	5/25/2012 2:25 PM
34	The materials will help me to be more conscious of my writing and slowing down when I have a task.	5/21/2012 3:09 PM
35	While writting internal communications	5/17/2012 3:34 AM
36	Focus on new techniques learned to write better	5/16/2012 10:44 AM
37	practice in daily work	5/16/2012 1:50 AM
38	I will start paying more attention to what I learned and better plan my writing process.	5/15/2012 5:12 PM
39	The course will help me structure my content and process much better.	5/11/2012 12:09 PM
40	Continue my development and use when backing up Media Relations Specialist.	5/11/2012 8:23 AM
41	I will use it to edit my own copy and drafts from colleagues.	5/9/2012 10:36 AM
42	Writing is a major component of my work, so I expect to be able to apply what I learned every day.	5/8/2012 4:34 PM
43	Everyday	5/4/2012 5:30 PM
44	I will take the time to craft stronger, livelier writing. It is easy to become lazy in your writing.	5/4/2012 3:19 PM
45	I already am. I'm reviewing every email, every paragraph, even how I translate my written language to my phone use.	5/3/2012 4:44 PM
46	I will take advantage of the whole course I like the options of how to createhow to plan the document, the difference methods,	4/17/2012 4:00 PM
47	daily!	4/10/2012 7:15 PM
48	I will apply the skills I learned through this course in preparation of Daily report, e-mail writing and Network news.	4/8/2012 1:39 AM
49	Focus on tighter content in emails	3/8/2012 9:30 AM
50	IN thinking about it when writing articles or e-mails in a business environment.	2/11/2012 6:31 PM
51	I will apply all I've learnt in my business writing tasks. The course shares important skills that are totally applicable to my daily work. My main challenge is to take advantage of this experience working on the development of new habits: try to work with concept maps and give "planning" time the importance before drafting any document.	2/3/2012 2:12 PM
52	I will be more aware of smothered verbs and wordiness.	2/3/2012 11:30 AM

### Q8 What were the benefits of participating in this course?

#	RESPONSES	DATE
1	Understand more the American way to write - different from other regions.	4/9/2019 9:45 AM
2	Brushing up and relearning some important grammer rules.	4/9/2019 9:42 AM
3	I am a professional communicator, both verbal and written. When I have the opportunity to improve my craft it is a major benefit. This course taught me some new things and also reminded me of things that I had already learned but may have forgotten.	4/9/2019 9:37 AM
4	Allows to apply them in future	4/9/2019 9:34 AM
5	I could understand the better way to write in english that is not my mother tone.	2/13/2019 12:46 PM
6	good refresher	2/13/2019 12:44 PM
7	The benefits for me were about the exercises with instructor's guidance and comments.	2/13/2019 12:42 PM
8	Short and sweet workshop, but highly effective. Best lesson was learning how to cut out unnecessary words.	2/13/2019 12:41 PM
9	Very interesting excerisces. I am looking forward to the feedback.	2/13/2019 12:36 PM
10	Learning how to shorten a text, get to the point and avoid unnecessary words or long phrases.	11/12/2013 6:37 AM
11	This course showed me what I was doing incorrectly when I write and showed me a better way to achieve my goal.	8/2/2013 9:13 AM
12	Know my own weaknesses on writing and get the skills to tackle them.	12/28/2012 5:21 AM
13	Did not feel rushed Was able to understand the material Feedback from instructor was the most added benefit to this course	8/6/2012 11:04 AM
14	How to write clearer, concise text	6/27/2012 11:10 AM
15	1. Realistc and honest check of the business writing quality in English 2. Tipps, guidance and resources that provide a professional and usable approach for different writing purposes - focusing on the right things! 3. Exposure of individual grammar weaknesses 4	6/19/2012 4:58 AM
16	Learning to make more impactful communications. In particular, I liked the un-smother verbs' part, as well as the clear and precise feedback from the instructor (Marcia)	6/13/2012 3:53 AM
17	A Good Refresher with key learning notes !	6/12/2012 2:32 AM
18	I became more aware of the gaps in my writing capabilities. The instructions, exercises and the feedback help me to even more focus on the receivers/readers and the action I expect from them.	6/6/2012 7:20 AM
19	Good review and techniques to identify smothered verbs	5/31/2012 11:23 AM
20	The training is very helpful, the six step process is smart, I understood the necessity of planning my writing tasks before beginning to draft.	5/31/2012 11:11 AM
21	Learn the efficient way to write. Avoid common mistake in creating lengthen and unfocused article.	5/31/2012 5:48 AM
22	Have a better understanding of business writing; Upgrade my level of business writing skills; Find what aspect of my writing needs to be focused and make improvement.	5/31/2012 4:02 AM
23	yes	5/30/2012 10:09 PM
24	Many writing tips	5/30/2012 2:38 PM
25	Well structured and clearly laid out guidance on good business writing	5/30/2012 11:06 AM
26	It's a good reminder for business writing and our daily work like e-mail, daily communications report. The instructor's review comment were very helpful, too.	5/30/2012 1:01 AM
27	Refresher	5/29/2012 9:24 PM

28	Cleared myths Informed on latest trends Avoid common grammatical mistakes Better way to express	5/29/2012 5:39 AM
29	I was gaining new knowledge on 'smothers verb', 'top annoy words', how to use proper grammar, sequence, vocabulary and punctuation.	5/28/2012 5:27 AM
30	Able to fix some annoying gramma bugs	5/28/2012 1:48 AM
31	Learn more about writing skills that could be applied in daily work. As a non-native English speaker, I found this course very helpful.	5/27/2012 10:30 AM
32	good grammar tips	5/25/2012 5:04 PM
33	Understand a lot of things about writing skills that I didn't know it. Imrpove my writing in English.	5/25/2012 2:25 PM
34	Refresher courses are always good for anyone.	5/21/2012 3:09 PM
35	Going back to the theory	5/17/2012 3:34 AM
36	The benefits were to learn new techniques to improve my writing and will focus on achieving the objectives of impact.	5/16/2012 10:44 AM
37	get some useful process and guidance	5/16/2012 1:50 AM
38	I got to learn more english grammar that will help me to write better articles for employees and the media.	5/15/2012 5:12 PM
39	It highlighted simple mistakes I oftentimes make when I write.	5/11/2012 12:09 PM
40	Great refresher. With email and texting the art of writing is being lost.	5/11/2012 8:23 AM
41	I refocused on writing basics, being concise and clear and avoiding silly errors.	5/9/2012 10:36 AM
42	It was helpful to refresh some of the fundamental rules and approaches.	5/8/2012 4:34 PM
43	Submitted pieces I needed to write anyway - this forced me to think more consciously about the content and how to tell the story	5/4/2012 5:30 PM
44	I appreciated the lessons focused specifically on items we commonly write, such as Network News and the Daily Report.	5/4/2012 3:19 PM
45	This was a great re-fresher. I was an English major and a former journalist, but over the years our lives have become so full of acronyms and abbreviated discussions. It's no wonder we get sloppy in our writing and lose contact. This was an opportunity to take a step back, take a deep breath, and connect back to the basics of Dick and Jane and my Weekly Readers.	5/3/2012 4:44 PM
46	Confirm certain doubts and learn a lot about writing in English.	4/17/2012 4:00 PM
47	good refresher. thanks	4/10/2012 7:15 PM
48	The instructions given are tailor made to each of us based on the materials we submitted so that the areas for improvements become even more clear than receiving general advice.	4/8/2012 1:39 AM
49	Learned new guidelines for writing and also was an excellent refresher on items like smothered verbs, "straight talk" and active versus passive voice	3/8/2012 9:30 AM
50	A good reminder of what I already do without thinking about it, without putting words on the technics. Getting a better understanding of your mental processes can block when you feel "dry" in front of a white page.	2/11/2012 6:31 PM
51	The course was an excellent opportunity to learn and refresh business writing tips. As a non-native English Speaker I was able to identify and correct common errors related to grammar, texts structure and word choices. I found this training very useful!	2/3/2012 2:12 PM
52	A good refresher on many topics and an introduction to a few new techniques.	2/3/2012 11:30 AM

## Q9 To what extent will this training assist you in conducting your required job functions?

#	RESPONSES	DATE
1	Professional perception	4/9/2019 9:45 AM
2	For email communications.	4/9/2019 9:42 AM
3	It is a big help. I write a lot for my job and while I am confident in my writing and feel that I am a good writer, it is always helpful to take a course and learn new ideas and approaches.	4/9/2019 9:37 AM
4	Extremely useful	4/9/2019 9:34 AM
5	It'll help me during all the activities.	2/13/2019 12:46 PM
6	Somewhat	2/13/2019 12:44 PM
7	It helps quite a bit.	2/13/2019 12:42 PM
8	There are many examples to look back on which I can apply on a daily basis. Printing out particular documents for future reference will be helpful, too.	2/13/2019 12:41 PM
9	100%	2/13/2019 12:36 PM
10	It is clearly an opportunity to put into practices what I learned during the training on a daily basis.	11/12/2013 6:37 AM
11	My emails will be a lot more focused and direct. This will cut down a lot on the time spent going back and front with the recipient of the email explaining what I mean.	8/2/2013 9:13 AM
12	I find the parts: email writing and daily communication report writing (Media coverage summary) are the most useful and applicable to my daily work. It reminds me of the comments I received around especially on my email conversations.	12/28/2012 5:21 AM
13	Using the techniques and information provided in this course will take eliminate a lot of the time I use agonizing over composing emails, letters, reports, etc.	8/6/2012 11:04 AM
14	It will very much assist me.	6/27/2012 11:10 AM
15	It will make my business life easier.	6/19/2012 4:58 AM
16	It will be helpful	6/13/2012 3:53 AM
17	Immensely. We write all day, every day. From email shots, to stories, to articles - to every peice of communications!	6/12/2012 2:32 AM
18	The training helps me to think more consciously about my readers and the action I expect from them. The instructions and feedback I got, will help me write texts that are een clearer and engaging for the reader.	6/6/2012 7:20 AM
19	More up front planning before diving in to write	5/31/2012 11:23 AM
20	Help me a lot.	5/31/2012 11:11 AM
21	As a network news editor, I have to write or edit articles on a frequent basis. With the business writing skills, I learnt a more efficient way to organize information, which will increase the efficiency and effectiveness of my future editing/writing work.	5/31/2012 5:48 AM
22	I have a clearer idea about how to write the Network News and Daily Report in a more effective way.	5/31/2012 4:02 AM
23	yes	5/30/2012 10:09 PM
24	To learn a different way to write	5/30/2012 2:38 PM
25	Very much to the point for some of regular writing assignments at Public Affairs.	5/30/2012 11:06 AM
26	Very helpful.	5/30/2012 1:01 AM

27	Good reminder on language skills	5/29/2012 9:24 PM
28	To a large extent	5/29/2012 5:39 AM
29	This training is only helping me for few task, yet to all task.	5/28/2012 5:27 AM
30	It's good practise	5/28/2012 1:48 AM
31	Very helpful.	5/27/2012 10:30 AM
32	improve communications in many documents. also will allow me to complete daily reports better	5/25/2012 5:04 PM
33	When I have to write articles for Network News and e-mails	5/25/2012 2:25 PM
34	The tips and learnings were wonderful refreshers and will help me in my daily e-mails.	5/21/2012 3:09 PM
35	This training was basic to improve my daily work	5/17/2012 3:34 AM
36	Help me in my work a lot because I write texts in English for the network news	5/16/2012 10:44 AM
37	daily work	5/16/2012 1:50 AM
38	Greatly	5/15/2012 5:12 PM
39	It will help me slow down, and think about the imporant principles and techniques of writing effectively and clearly.	5/11/2012 12:09 PM
40	Great opportunity to freshen my skills. Writing is an art.	5/11/2012 8:23 AM
41	The training has strengthened my writing and editing skills.	5/9/2012 10:36 AM
42	I will be able to apply what I learned every day.	5/8/2012 4:34 PM
43	applies universally	5/4/2012 5:30 PM
44	It was very useful.	5/4/2012 3:19 PM
45	It will be a big help, especially because my audiences are global and simplicity is critical. It will also help me better connect with my colleagues in other regions, who often wonder what we're talking about!	5/3/2012 4:44 PM
46	it is very helful for my dialy job	4/17/2012 4:00 PM
47	Insights on the Daily Communications Report were helpful. No one has every explained what's expected for our submissions, so this was very helfpful.	4/10/2012 7:15 PM
48	This course gave me a clear ideas of what informatin is needed and how to summarize them in preparation of Daily reports, Network news and e-mail writing.	4/8/2012 1:39 AM
49	Very helpful especially email techniques sinch email is the major communications vehicle of my job	3/8/2012 9:30 AM
50	When I will feel that Network News submissions are not appropriate, not correctly taled, I should be now able to provide explanations in a professional, neutral, constructive way.	2/11/2012 6:31 PM
51	I think the course is very aligned with Public Affairs activities and requirements. As a minor upgrade opportunity I think the training should include a Daily News Report exercise, at least for PA members who are responsible for this report.	2/3/2012 2:12 PM
52	I write everyday, so this course will help me write more efficiently and clearly.	2/3/2012 11:30 AM

## Q10 What would make the training more helpful for you?

#	RESPONSES	DATE
1	While this training certainly helped the PA teamwe need more one coaching.	4/9/2019 9:45 AM
2	All good.	4/9/2019 9:42 AM
3	I felt like this was a great course. Not too much work and had plenty of useful information.	4/9/2019 9:37 AM
4	I prefer classroom training but that was an exceptionally good online course. The instructor feedback and PDFs helped immensely.	4/9/2019 9:34 AM
5	the technology and methodology.	2/13/2019 12:46 PM
6	Shorter	2/13/2019 12:44 PM
7	The training is meant to give guidance but the significant improvement needs lots of practices and on-the-job training.	2/13/2019 12:42 PM
8	Reading the lessons on the screen was extremely difficult due to the small font size. I could not figure out how to enlarge font on screen. It would be helpful if there was audio along with all lessons.	2/13/2019 12:41 PM
9	I am not sure. I do not have the comparison with other type of this training apart from my English lessons at National Louis University. Magda	2/13/2019 12:36 PM
10	Maybe more quiz / exercise and keep theory to the minimum.	11/12/2013 6:37 AM
11	I think the training is great as is.	8/2/2013 9:13 AM
12	Keeps on providing comments on monthly/ quarterly assignments throughout the year.	12/28/2012 5:21 AM
13	A little less videos; my firewalls made it a little difficult to access some of them.	8/6/2012 11:04 AM
14	More visuals; maybe even having in-person training instead of online.	6/27/2012 11:10 AM
15	?	6/19/2012 4:58 AM
16	Share examples of other students, and their strengths/weaknesses.	6/13/2012 3:53 AM
17	Do's & Don't Leaflets on different topic - A one pager for my office booth. A Quick CheckList. Thanks.	6/12/2012 2:32 AM
18	The training is excellent like it is, very helpful. It was not too long, although challenging to include in the agenda. Thank you for your patience!	6/6/2012 7:20 AM
19	OK	5/31/2012 11:23 AM
20	More examples and quiz.	5/31/2012 11:11 AM
21	to share more bad examples to avoid making the same mistakes.	5/31/2012 5:48 AM
22	<ul> <li>If possible, to include speech writing in the training Continue to give assignments after the training will be helpful for our step-by-step improvement.</li> </ul>	5/31/2012 4:02 AM
23	One key audience we try to engage is netizens, and they need to be engaged by totally different writing styles. A much more fun, casusual approach. We simply could not turn our back to them or write DuPont twitter or Weibo account like write press release. And that was missing in this training.	5/30/2012 10:09 PM
24	include more videos	5/30/2012 2:38 PM
25	Provide more modules on other regular types of writing tasks such as speech writing, Op-Ed writing.	5/30/2012 11:06 AM
26	More than 5~10 practices would be better. Reviewing and Correction service for our e-mail or writing a certain period like 6 months would be helpful.	5/30/2012 1:01 AM
27	Make the exercises more difficult	5/29/2012 9:24 PM

28	Weekly tests, examples and features	5/29/2012 5:39 AM
29	Am actually expecting training with face to face session, direct test and more content materials which will increase PA knowledge on business writing.	5/28/2012 5:27 AM
30	N/A	5/28/2012 1:48 AM
31	If you have courses for non-native English speaker that'd be great.	5/27/2012 10:30 AM
32	less text and more interactivity	5/25/2012 5:04 PM
33	Tips about what to say and how	5/25/2012 2:25 PM
34	The training was a perfect length and doing this on-line was extremely helpful.	5/21/2012 3:09 PM
35	I think the methodology was perfect	5/17/2012 3:34 AM
36	The missing part is the speaking practice.	5/16/2012 10:44 AM
37	Add some part of practice for foreign writers. Because foreign writer always meet some problems which native speakers don't have.	5/16/2012 1:50 AM
38	I think it was perfect! Thank you very much.	5/15/2012 5:12 PM
39	More direct instruction and interaction.	5/11/2012 12:09 PM
40	Excellent training and appreciate that we were given adequate time to complete.	5/11/2012 8:23 AM
41	The videos were very helpful. I would have preferred more colorful graphics with the training text, especially in the early sections.	5/9/2012 10:36 AM
42	It was just right.	5/8/2012 4:34 PM
43	really, it was quite helpful.	5/4/2012 5:30 PM
44	I suggest that you focus less on the quizzes and more on reviewing writing samples. The quizzes were a little elementary.	5/4/2012 3:19 PM
45	Nothing. It was just right. Thank you.	5/3/2012 4:44 PM
46	I find it ok. very clari concepts shared and very useful	4/17/2012 4:00 PM
47	More examples of good Daily Communications Reports items	4/10/2012 7:15 PM
48	It will be even more helpful if we would obtain more opprotunities to practice and receive instructions on the Dairy report and Network news writing.	4/8/2012 1:39 AM
49	Guidelines on use of contractions in email	3/8/2012 9:30 AM
50	More practical exercices and personal feedback from our "teatcher".	2/11/2012 6:31 PM
51	The course could have had at least one conversation exercise for non-native English Speakers.	2/3/2012 2:12 PM
52	Additional pop-up windows with key points for print out and reference later.	2/3/2012 11:30 AM