

Safety Reminder



TARGET AUDIENCE: ALL EMPLOYEES | COMMUNICATE: 1-20 Days (5 minutes)

Cleaning and Disinfection Recommendations

As we know by now, the CDC is highly recommending frequent hand washing and using hand sanitizer. But what about cleaning your work area and vehicle? Many common household cleaning products can kill COVID-19, but only if you use them properly.

Cleaning your workspace (desk and other surfaces):

- If surfaces are dirty, they should be cleaned using a detergent or soap and water prior to disinfection.
- For disinfection, diluted household bleach solutions, alcohol solutions with at least 70% alcohol, and most common EPA-registered household disinfectants should be effective.
- If you can not obtain household cleaners, see below on how to use bleach.
- Bleach should NEVER be mixed with anything besides water. Bleach is very effective in killing COVID-19 and should only be used on clothing and surfaces, but NEVER on skin. To protect your skin, make sure you wear appropriate equipment such as gloves, goggles or safety glasses.
 - **PREPARE A BLEACH SOLUTION BY MIXING:**
 - **5 tablespoons (1/3 cup) bleach per gallon of water, or**
 - **4 teaspoons bleach per quart of water**

Cleaning your vehicle without damaging interior surfaces:

- Do NOT use bleach or hydrogen peroxide on the inside of your vehicle as the plastic will be damaged.
- Soap and water are safe for the inside of the vehicle especially on any leather or fabric seats.
- Since keeping your hands clean is the most effective way of combating COVID-19, make sure to wipe down the steering wheel with either soap and water, or with an alcohol solution wipe.

When using products make sure to always label the contents of every bottle. Properly dispose of oily waste or rags in company-approved containers. NEVER leave this material on vehicles or trailers when not in use. Consult with your local Environmental Coordinator if you have any questions regarding waste management and disposal. For more information please visit [the CDC's Environmental Cleaning and Disinfection Recommendations](#) page.