

Schenley Plaza 2018 Rental Rates

Schenley Plaza is free and open to the public. Please see the rates below to reserve space for your special event.

Private event: Events where guests attend by invitation only (wedding, birthday party, retirement party, school orientation, business meeting, etc.)

Public event: Any event open to the general public (festival, exhibition, entertainment, etc.)

<u>Wedding</u>			
Ceremony only	Bosque	\$750	4 hours
	Emerald Lawn	\$1,000	3 hours
	<ul style="list-style-type: none"> • Ceremony up to 300 people 		
Ceremony & Reception	Bosque and Oval Tent	\$2,000	
	Emerald Lawn and Oval Tent	\$2,250	
	<ul style="list-style-type: none"> • Tent available 2pm – 11pm • Reception up to 250 people seated • Catering should come from one of the five Restaurants / food kiosks in the park (The Porch is the only one with a liquor license) 		
<u>Birthday Party</u>			
PNC Carousel			
	<ul style="list-style-type: none"> • 125 tokens • 10 reserved tables and 40 chairs 		\$200
<u>Oval Tent</u>			
		\$1,200	2pm – 11pm preferred
	<ul style="list-style-type: none"> • Lunch, dinners, receptions, concerts, fundraisers, special events • Catering should come from one of the five Restaurants / food kiosks in the park (The Porch is the only one with a liquor license) 		
<u>Mary Schenley Fountain</u>			
		\$500	5 hours
	<ul style="list-style-type: none"> • Events up to 50 people • No electricity 		
<u>Garden forecourt</u>			
		\$500	5 hours
	<ul style="list-style-type: none"> • Events up to 100 people • Approximately 60' x 45' • Great for heavy installations 		

<p><u>Marketing / Tabling Event</u></p> <ul style="list-style-type: none"> • Typical locations are under the Oval Tent or at the corner of Forbes & Bigelow 	<p>\$150</p>	<p>5 hours</p>
<p><u>Entire Plaza</u></p> <ul style="list-style-type: none"> • Concerts, festivals, marketing events • Nothing heavy or plastic on the lawn • No strenuous activities that would cause stress to the lawn • No food trucks around the perimeter of the park • Holds up to 5,000 people 	<p>\$7,500</p>	<p>9am-11pm</p>

- Rental rates guarantee a reserved space with staff assistance.
- Non-profit rates are available upon request.
- All event have access to public restrooms.
- All times include set-up and clean-up.
- Event equipment (tables, chairs, stage, lights, tents, etc.) will need to be rented.
- Power is available upon request. (no power at the Bosque or Mary Schenley Fountain)
- Public events with 25 or more people require a Special Event Permit from the City of Pittsburgh, which PPC will assist in obtaining for event rentals. Persons desiring to hold rallies, protests or other First Amendment activity are directed to contact the City of Pittsburgh Special Events Office at 412-255-2641 for a permit and any requested City services.

