

RELAX

 eRequester®

AND LET EREQUESTER DO THE WORK FOR YOU.

eReq 4.6.4.27 Wednesday, November 02, 2016

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	Date Received	Vendor	Email Subject	Attachments	Company	PO Match	Status
<input type="checkbox"/>	7/13/16	ABC Supplier	Invoice #5456456	Yes	Coastal Manufacturing	No Match Selected	Unmatched
<input type="checkbox"/>	7/13/16	XYZ Supplier	Here is your invoice for your recent order	Yes	Coastal Manufacturing	No Match Selected	Unmatched

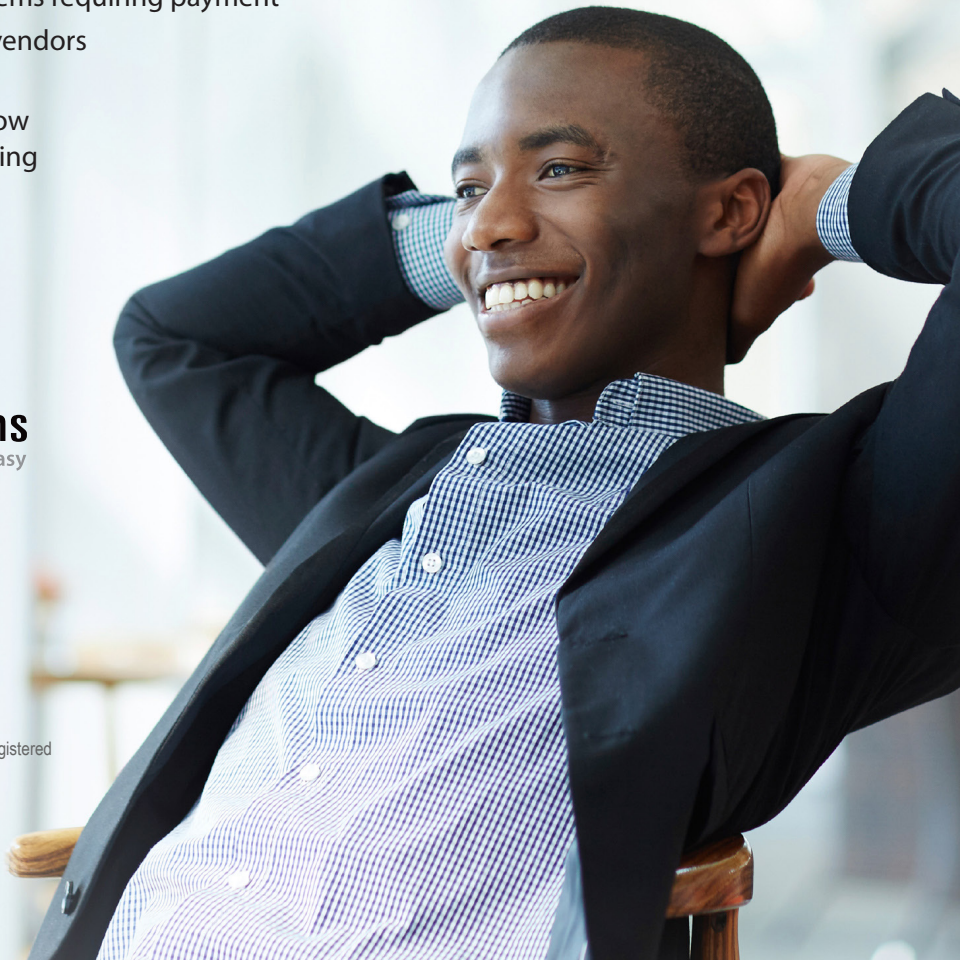
Save Time and Simplify AP Processes with Intelligent Automation

Increase efficiency and control with eRequester's new invoice processing automation. The AP Workflow Automation solution gives your organization the ability to determine ahead of time which vendors will be supported by the solution and enables the use of separate invoice templates, as needed, to handle any specific accounting requirements relative to each vendor.

- ✓ Easily automate the management of AP invoices from vendors – from recurrent expenditures to non-PO items requiring payment
- ✓ Further facilitate engagement with your vendors to expedite payment of invoices
- ✓ Take advantage of built-in custom workflow capabilities in eRequester to simplify routing

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REMOVE MANUAL AP PROCESSES

AP Workflow Automation

Leverage Intelligent AP Automation to Save Valuable Time

The screenshot shows the eRequester web application interface. The top navigation bar includes the eRequester logo, user information (Welcome Default User, Not Default User), and links for View Profile, Contact, Print, Logout, and Help. The date is Wednesday, July 13, 2016. The main menu includes New Request, Requests, Administration, Reports, and Search. The company is set to Coastal Manufacturing. The 'Accounting' tab is selected, showing the 'Manage Vendor Invoice Configuration' section. The 'Create New Invoice Vendor' button is visible. Below it, a table lists existing vendors:

Invoice Vendor ID	Invoice Vendor Name	Action
ABCS	ABC Supplier	Edit Delete
XYZS	XYZ Supplier	Edit Delete

On the right, there are instructions for adding and editing vendors.

The screenshot shows the 'Edit Invoice Vendor' form in the eRequester web application. The form includes fields for 'Vendor ID' (ABCS) and 'Vendor Name' (ABC Supplier). Below these, the 'Invoice Configuration' section shows the 'Invoice Template' set to 'AP Workflow Voucher Template'. There are 'Save' and 'Cancel' buttons. At the bottom, there is a 'Vendor Emails' section with a 'Create New' button.

Streamline the AP processes to unlock efficiency within your organization. The AP Workflow Automation module does just that. It helps automate everything from vendor management to invoice processing. Now you are free to use the time you would otherwise be dedicating to a manual invoicing system to get a jump on other tasks.

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Request a Demo Today! → | www.erequester.com/scs



The eRequester Value Proposition

eRequester is an intuitive and easy-to-use procurement solution that streamlines and automates the purchasing and payables process throughout the organization.



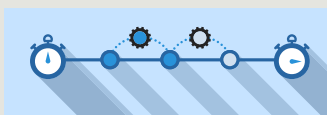
Reduce Total Costs

Reduce the cost to process each purchase order by as much as 50%.



Increase Efficiency

Quickly and efficiently process requisitions so staff has more time available to focus on other key tasks.



Improve Controls

Track each requisition from creation to invoicing, and reduce maverick spending.



Achieve Rapid ROI

Start capturing savings in as little as three months post deployment.