

Greater Kalamazoo Association of REALTORS®

Member Transfer / Drop Form

Requests must be sent via email to GKAR Membership staff person and received by the Greater Kalamazoo Association of REALTORS® two (2) business days before the last day of the month for the agent or Business Partner to be exempt from the upcoming month's user fees. All end of the month terminations will be processed at the end of the work day on the last business day of the month (GKAR Policy, Amended 4/19)

Office Drop = No Fee

Office Transfer = \$10

Inter-Office Branch Transfer = \$5

TO BE COMPLETED BY CURRENT OFFICE | Select One: Transfer Drop

Member Name:	
Office Name:	
Transfer Date:	Drop Date:
Date License Sent to LARA:	
Broker Signature:	
Broker Comments:	

***If Member Transfer, please email form to new Office for Broker signature before returning to GKAR**

TO BE COMPLETED BY NEW OFFICE IF TRANSFERRING

Office Name:	
Transfer Effective Date:	
New Email Address:	New Primary Contact #:
Broker Signature:	