



2019 Continuing Education Policies

TUITION:

Members: \$0

Non-Members: \$65

Cancelations/No Shows: \$10

LOCATION:

This class is held at the Michigan Real Estate Academy/GKAR at 5830 Venture Park Drive, Kalamazoo, MI 49009.

| 2019 Course Date | 2019 Registration Deadline | 2019 Final Refund/Transfer Deadline |
|----------------------------|--------------------------------------|---------------------------------------|
| February 19 th | February 12 th by 5:00 pm | February 12 th by 5:00 pm |
| March 26 ^h | March 19 th by 5:00 pm | March 19 th by 5:00 pm |
| April 23 rd | April 16 th by 5:00 pm | April 16 th by 5:00 pm |
| September 24 th | September 17 ^h by 5:00 pm | September 17 th by 5:00 pm |
| October 24 th | October 17 th by 5:00 pm | October 17 th by 5:00 pm |

ATTENDANCE & ENTRANCE:

Attendees are expected to complete the six (6) hour requirement in one session. Certificates will be issued to each attendee upon completion of the course. Attendees must be currently or previously licensed as a real estate salesperson or broker in Michigan. Attendees shall behave in a manner that would be a credit to themselves and the school. Attendees arriving more than 10 minutes late or leaving more than 10 minutes early will not receive credit for the course.

EQUIPMENT FURNISHED:

Course material and/or handouts are included in the course tuition.

REFUNDS:

All course fees paid shall be refunded if: the course is cancelled, the applicant requests cancellation in writing by the corresponding date listed above, or the applicant is rejected by the school.

All refunds shall be returned within thirty (30) days. No refunds will be given after the corresponding date above unless cancellation occurs within one (1) business day of original registration.

TRANSFERS/CANCELATIONS:

Before the registration deadline, you may transfer to another 2019 Con Ed offering without a fee. If you cancel before the registration deadline, you may register for another Con Ed offering without a fee. After the registration deadline, if you cannot attend your original class and wish to cancel, you will have to pay a cancellation fee of \$10. Transfer is valid only if the applicant notifies MREA in writing of circumstances on or prior to the corresponding date listed above.

NO SHOW POLICY:

A \$10 No Show fee will be charged to any person who makes a reservation and does not attend the course, or does not cancel or transfer in accordance with the policies outlined herein.

CONTACT:

Heaven Dunning, Professional Development Manager
 HeavenD@GKAR.com
 (269) 373-1554
 MIRealEstateAcademy.com