



Windows 10 Test Topics

BEGINNER TEST	INTERMEDIATE TEST
Apps – Pin to task bar	Move a window
Redisplay a minimized window	Add an icon to the desktop
Display the desktop	Adjust icon size
Move a window	Display the desktop
File Explorer – Minimize	Apps – Pin to task bar
Item Find in file tree	Redisplay a minimized window
Create Shortcut	Folder – Open in New window
Create Folder – Desktop	Move a file
Folder – Display Properties	Start File Explorer
Documents Library – Display	Documents Library – Display
Start a Windows 10 app	File Explorer – Quick Access
Start File Explorer	Select multiple contiguous files
Copy File Between Locations	Start a Windows 10 app
Search for a file (begin from File Explorer)	Create a shortcut
Open Office document using Start Search	Sort a list of files
Tablet mode	Folder – Display Properties
Stack windows	Select multiple non-contiguous files
Rearrange Start menu item	Create Folder – Desktop
Empty the Recycle Bin	Search for a file (begin from File Explorer)
Change Window	Rename a file
	Copy File Between Locations
	Item Find in file tree
	Extract compresses files
	File Explorer – Minimize
	Compress files
	Switch users
	Open Office document using Start Search
	Rearrange Start menu item
	Change Window
	Change Scree Resolution
	Tablet mode
	New Desktop
	Stack windows
	Empty the Recycle Bin
	Search Programs