



ENGIS CORPORATION
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March 20, 2020

To Engis Corporation Valued Customers:

On March 20, 2020, the Governor of the State of Illinois issued orders directing residents to shelter at home from March 21 through April 7.

We understand that there are questions about the applicability of these orders to Engis Corporation's Wheeling, Illinois operations. Please be advised that under U.S. government guidelines Engis is a direct supplier to customers in multiple sectors of the Essential Critical Infrastructure Workforce, including manufacturers of medical supplies. As such, Engis Corporation is considered as an Essential Critical Infrastructure Worker (www.cisa.gov/critical-infrastructure-sectors) and is allowed to continue our valuable work despite the COVID-19 outbreak.

Of course, the health and safety of our employees and the public is paramount, so we have instituted all appropriate procedures to limit the transmission of coronavirus among our employees as set forth in the CDC's guidelines including the following actions:

- 1) All non-essential business travel is suspended; we urge extreme caution and judgment regarding personal travel.
- 2) All non-essential meetings with visitors, collaborators, are suspended.
- 3) Implementing social distancing guidelines

The Engis leadership team will continue to monitor the situation and will keep you informed accordingly.

Thank you,

Sean Gilmore
President

THE ENGIS® GROUP OF COMPANIES

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Engis (Hong Kong) Limited, Kwai Chung, Hong Kong
Engis Asia Pacific Pte. Ltd., Singapore

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