



## **FACULTY JOB DESCRIPTION**

*A BCS Faculty Member:*

### **TEACHING METHODS & PLANNING**

1. Demonstrates a thorough knowledge of subject(s) taught
2. Conveys own interest in the lesson, and stimulates students' interest also
3. Uses language common to both the teacher and the students
4. Builds on what the students already know to teach them what they have yet to learn
5. Requires students to be actively engaged in the learning process, and arouses that desire within them
6. Enables and requires students to reproduce the learning in a variety of ways (e.g., using other words, explaining, applying)
7. Employs effective and varied review of what has been learned so as to make it permanent.
8. Creates weekly and 9-week plans consistent with the Curriculum Guide's guidelines and objectives
9. Meets course objectives, or calls attention to where this is not on track to happen

### **ASSIGNMENTS & ASSESSMENT**

1. Plans and communicates test dates and paper/project dates to students and parents well ahead of time
2. Utilizes homework to achieve course objectives, while remaining within homework guidelines
3. Designs tests and assignments that are clear, varied, and clearly contribute to course objectives
4. Provides feedback on tests and assignments that is prompt, helpful, and makes clear distinctions concerning the quality of work
5. Inputs grades into RenWeb promptly according to policy standards
6. Submits accurate grades and helpful comments on progress reports and report cards, and completes them in a timely fashion

### **CLASSROOM DECORUM & DISCIPLINE**

1. Maintains a neat, clean classroom enhanced by appropriate décor
2. Establishes a well-ordered learning environment where expectations are clearly understood
3. Enforces discipline policies and guidelines consistently
4. Establishes & maintains individual and group rapport with students in and out of classroom

### **PROFESSIONALISM**

1. Readily participates in school activities, meetings, and programs
2. Demonstrates a desire and commitment to grow in knowledge of subjects taught, their integration into the overall curriculum, and in knowledge of classical, Christian education
3. Demonstrates collegiality by helping, encouraging, and working with fellow teachers
4. Punctual for required events
5. Prompt with paperwork, email, and responds to responsibilities in a timely manner
6. Dresses in a professional manner

### **SPIRITUAL LEADERSHIP**

1. Consistently manifests before students, parents, and colleagues the Fruit of the Spirit (Gal. 5:22-23)
2. Demonstrates a love for God's Word and a commitment to grow in knowledge of it
3. Demonstrates a love for the Church and a commitment to a particular local church
4. Actively integrates subject matter of courses with a Christian worldview

### **QUALIFICATIONS**

1. A BCS Teacher will hold at a minimum, a Bachelor's degree in the area/field taught or have demonstrated mastery of a subject and teaching experience commensurate with a high degree of expertise
2. Be familiar with classical, Christian education