

SAFETY COVID-19 UPDATE

TARGET AUDIENCE: ALL EMPLOYEES | **COMMUNICATION:** 24 HOURS

Exelon Utilities Policy for Employee for COVID-19 Protection

The health and safety of our employees, contractors and customers is our top priority and we continue to monitor changing conditions regarding the Coronavirus (COVID-19) pandemic in coordination with local, state and national officials, with guidance from the CDC. We have been working with all of Exelon to develop Guidelines to protect us from contracting and spreading the virus to keep us all healthy and safe.

Effective immediately:

It will be Mandatory to wear a **mask** in situations when:

- Employees working in close-proximity (unable to maintain a 6-foot social distancing).
- Employees who enter occupied customer premises.
- For certain areas (i.e. control and call centers), mandatory guidance has been established.
- Definition:
 - **Masks:** Surgical masks, KN95 masks, N95 masks, or unless fire retardant face protection is required or deemed prudent by the person in charge

We **highly encourage** that you have your mouth and nose covered at all other times to follow CDC and the Illinois Governor's Recommendations:

- Use cloth face covering or mask from the time you arrive at work and enter company or customer premises to the time you leave (as you exit/enter your vehicle).
- When an employee interacts in person with a customer or coworker (regardless of distance). Continue to maintain a 6-foot social distancing whenever possible. Use of masks will protect if people drift into the a 6-foot space.
- Walking in and around common areas of any company facility including hallways, restrooms, stairways, elevators, lunch and break rooms, etc.
- Definition:
 - **Cloth face coverings:** Any basic face covering made from cloth. It can be homemade. The CDC has issued guidance on specifications. FR products can be used for this purpose as well, neck gators, balaclavas or other FR face covering.

Employees are **not** required to wear **COVID-19 protection** when they are alone without risk of interacting with others. Common situations include but are not limited to:

- Working alone in a space or work site where others cannot freely enter.
- Alone in the cab of a vehicle.
- Working alone in right of ways, switching, inspecting in remote areas with virtually no chance of interacting with others; unless the local government requires use of a face covering in this situation.
- In a bucket by yourself and 6-feet away from others.
- Of course, when eating and drinking; you **must** maintain 6-feet social distancing.

The recent news of masks arriving in our country that don't meet the N95 standard (such as KN95s), does not affect Exelon. We have inspected each mask type as it has arrived and have performed testing. Based on these inspections and testing, we consider the KN95s to be the same as a surgical mask. We are using these masks for the barrier they provide and not for the sealing properties that are required by the medical professionals.

You can find resources and answers on [Exelon's Coronavirus Information Center](#) (available on desktop and mobile) for employees.