

Mail Manager helps engineering firms to be profitable and operate at a lower level of risk across all projects by putting them in control of project correspondence.

## Why Mail Manager?

Mail Manager represents an opportunity to get total control of your project correspondence without wasting thousands on a system staff won't use.

<b>Reduce Risk</b>	<b>Save Time</b>
Never lose track of the critical correspondence	Eliminate time spent hunting for information
again, reduce the risk of financial fines and get	contained in email by enabling staff to find any
visibility of all critical communications on a project.	email on any project in seconds.
<b>Improve Project Deliverability</b>	<b>Supports Collaboration</b>
Empower project teams to make decisions with	Provide project teams with visibility of everything
the correct information about scope changes,	on their project rather than just what's in their
approvals, and key project information.	inbox.

## **Problems We Solve**

- Staff not filing correspondence consistently meaning commercially sensitive information is hidden in an inbox.
- Risks associated with being able to retrieve emails against a single project.
- Staff wasting time looking for information which they need access to, to do their job.
- Email being the key form of correspondence in the company but everyone managing it differently.
- Staff leaving a range of important project information in their inbox.

"Mail Manager is an unsung hero, which has saved our bacon numerous times, where we have managed to locate emails quickly as evidence of what the client has said, sometimes years ago."

Steve Burton, Assosciate Director, Ardent Consulting Engineering

We help engineering companies such as:















## **Mail Manager Features**

Mail Manager helps engineering firms manage the critical correspondence in their business email.

Prompt & Predict Mail Manager will prompt staff to file incoming and outgoing emails. Using our AI engine Mail Manager will also predict where the email should be filed, meaning staff file without thinking about it.	<b>Filing</b> File emails on mass to cleanse your inbox. Migrate your legacy emails over to Mail Manager.
<b>Email Search</b>	<b>Easy to Implement</b>
Find any email on any project in seconds	Be using Mail Manager within 24 hours
using Mail Manager. Search through	with minimal training. We integrate with
2 million emails in less than 2 seconds	your infrastructure whether
meaning everyone loves using our search	that's a file server or a Document
compared to Outlook.	Management system such as SharePoint.

## **Technical Specs**

Mail Manager supports Microsoft Outlook 2016, 2013, 2010 (32 bit or 64 bit versions). You should have the latest Microsoft Outlook updates or be on the Microsoft Office 365 deferred or current update channels, Microsoft .NET Framework 4.5 or newer.

