



Telepractice Pre-Session Checklist

Session Preparation

- Review Session Plan
- Compile materials for routines and activities
- Make notes of any observations from the week or questions about hearing status
- Prepare session environment/s (set up toys, books, routines)
- Have session materials ready to use in sequence (sound check, song bucket, books)
- With your child, select something of high interest that they might share during the session

Home Environment

- Reduce background noise (turn off TV's, appliances, close doors to adjoining rooms)
- Make sure other household members know not to disturb you
- Reduce or remove common physical or visual distractions (phones, noisy toys)
- Identify where you and your child will sit (high chair, table, floor)

Technology Check

- Computer, laptop or tablet is fully charged or plugged in
- External webcam/microphone is plugged in and recognized by computer
- Connection software is updated
- No other programs are running on the computer
- Bandwidth test completed
- No other computers are using bandwidth
- Computer, laptop or tablet is in a visible/audible, safe, child-proof place
- Monitor or tablet is in position so EI provider can see and hear the interaction and environment