

# Telepractice Role Chart

## Parent Role

## Professional Role

### Session Preparation

- Completing the Routines Form and describing what happens during the routine including:
  - What you say
  - What your child says
  - What things you use during the routine
- Sharing ideas for routines/activities with EI provider
- Emailing challenges or milestones to EI provider
- Reviewing session plans
- Having your home environment ready for the session
  - Quiet environment
  - Few distractions
  - Computer/tablet and materials ready

- Communicating with parent to identify routines and materials
- Writing and emailing session plan 2-3 days in advance including:
  - Child goals
  - Parent strategies
  - Outline of activities/routines
  - Any materials
- Mailing any materials (5-7 days in advance)
- Sending instructional information or videos relevant to session strategies or learning content
- Confirming scheduled appointment
- Preparing for the session
  - Reviewing session plan
  - Taking perspective from family's place on LSL journey

### During Sessions

- Communicating celebrations and challenges
- Describing observations from previous week's strategies
- Conducting listening checks
- Observing EI provider's modeled LSL strategies
- Taking the lead in practicing strategies in routines and activities
- Reflecting on interactions during routines and activities
- Integrating feedback from the EI Provider to:
  - Refine use of strategies
  - Expand use of strategies
- Summarizing and providing feedback about the session
- Brainstorming application of learned strategies and skills in other weekly routines and environments
- Identifying possible routines to utilize in the next session

- Asking open-ended questions about celebrations and challenges
- Guiding the parent through the listening/hearing device check
- Reviewing key points from previous session and parent/s update on use of LSL strategies
- Outlining session plan for the day
- Modeling and explaining LSL strategies
- Guiding and coaching the parent through implementation of the strategy using pre-planned routine and materials
- Providing small refinement feedback during the interaction
- Asking open ended questions to guide parent through reflection of the interaction
- Providing feedback about the interaction and parent use of strategy
- Summarizing the session
- Brainstorming application of strategies in other environments

### After Sessions

- Reviewing session summaries
- Integrating session strategies and techniques into daily living
- Recording videos or taking notes from interactions during the week
- Sending videos and questions to EI provider
- Identifying routines and strategies to practice in upcoming session

- Writing and emailing summary including:
  - Examples of excellent interactions
  - Winning use of LSL strategies
  - Tips for refinement
  - Plan for carryover into other routines and environments
  - Date and time of next session
  - Send any reading, learning materials or videos to educate and illustrate key points or strategies