

**Ditch your old excel spreadsheet: obtain an AEO authorization with only few clicks.**

Obtaining and maintaining an AEO authorization can be a herculean task for customs managers. Collecting and organizing data scattered throughout the organization is not only time consuming, but also difficult to manage. Using the good old excel spreadsheets can be a pain if you need to gather inputs from several collaborators and organise, review and validate them in a coherent way.



The C4T AEO tool is a software solution that allows you to make an AEO assessment in few clicks :

Collaborate online;

Gather data from all sites in the EU in one single platform;

Assign questions to different collaborators;

Attribute different roles: assessment manager, responder, reviewer, validator;

Create an automated workflow and get your questions answered

Available in all the EU official languages, except Irish



## Easy set up

Home Survey Assessment Questions Status Documents Mail Reports Responder Reviewer Validator

>> Assessment - Assessment

### Assessment Detail

#### General

Name

Score

Legal Entity Name

Address

Legal Form

Options

Create translation box

Authorise responder to mark questions completed

Start Date

End Date

Score Legenda

#### Management of Sites

Type Question List

Subtype

Assessment Manager

VAT

EORI Nr

Site Name

Site Description

Site Name	Site Description

#### Scheduler module

Scheduling

Start rescheduling

Copy Fields

Copy content of fields

Recurrence

#### Restart module

Include fields on Restart

Include external comments

Include internal comments

Include status remark

#### Assessment mailing

Mailing

Email templates

Add "sites" = sub-entities

Decide type/subtype of question list

Keep your data for future reassessment

Use standard e-mail notifications or adapt

## Assign the relevant questions to the relevant persons

### Assign Questions

Assessment

Site

Assign Question To Responder:

Responder

EN | Tree | Grid |  Select All | x

Questions

- Section 0 : introduction self assessment
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    - 0.1. Please note that, it is recommended that you read the European Commission's AEO-guidelines, TAXUD/B2/0472011-Rev.3 before applying for AEO status (you can access this via the European commission's Europa website) and to consult the explanatory notes related to the self assessment questionnaire.
- Section 1 : Company information
  - Section 1.1. : General company information
    - 1.1.3 Please indicate the name of the person responsible for customs matters in the applicant's administration. Details should include full name and address, date of birth and National Identification Number (e.g. national ID Card number or National Insurance Number). Please, do also provide the professional details (service, tel, fax, e-mail...)

**Report**

Language

**Choose your type of report:**

- Report By Site
- Report By Question

**Choose your output fields:**

- Status
- Tooltip
- Log User(s) & Timestamps
- Answer
- Documents
- Internal Comment
- External Comment
- Score

**Choose sections:**

- Section 0 : introduction self assessment
- Section 1 : Company Information
- Section 2 : Compliance record
- Section 3 : Accounting and Logistical System
- Section 4 : Financial solvency
- Section 5 : Safety and Security requirements
- Section 6 : Specific information for the application

**Choose sites:**

- Antwerp
- Brussels

Control the status of the assessment with one click



**Report By Status**

Status	#	%
Open	224	43.08
Assigned	90	17.31
To Review	45	8.65
Reviewed	0	0
Rejected	0	0
Completed	161	30.96
Validated	0	0
Published	0	0
<b>Total</b>	<b>520</b>	<b>100</b>

**Report By User**

User	#	%
	345	66.35
	9	1.73
	14	2.69
	11	2.69