

Exhibit P

LHC Soft Second Program Post-Closing Review Checklist

LHC Loan Number _____ Closing Date _____

Borrower _____

Lender _____

	Name	Phone	Email
Loan Officer	_____	_____	_____
Processor	_____	_____	_____
Closer	_____	_____	_____
Manager	_____	_____	_____

Closing Package Submission:

Please submit all original signed and executed exhibits to Louisiana Housing Corporation.

- 1 ___ **Exhibit P** – LHC Soft Second Program Post-Closing File Checklist
- 2 ___ **Exhibit A** – LHC Soft Second Program Confirmation Report
- 4 ___ Final **1008** Transmittal Summary
- 5 ___ Final signed **1003** Loan Application
- 6 ___ Copy of executed **Closing Disclosure**
- 7 ___ **Exhibit H** – Borrower Affidavit – executed & notarized
- 8 ___ **Exhibit I** – Project Summary – executed & notarized
- 9 ___ Copy of complete **Title Policy**
- 10 ___ **Exhibit Q** – Affidavit of Seller – executed & notarized
- 11 ___ **Exhibit R** – Flood Insurance Acknowledgment – executed & notarized
- 12 ___ Certified Recorded Copy of the original signed and executed **Second Mortgage Instrument**
- 13 ___ Original signed and executed **Second Mortgage Promissory Note**
- 14 ___ Original signed and executed **Closing Cost Note**
- 15 ___ Copy of signed and executed **Cash Sale**
- 16 ___ Copy of **Homeowner’s Insurance Declaration Page, Windstorm Policy, and Flood Policy.**
Policy Amounts must equal the 1st and 2nd mortgages combined.
- 17 ___ Copy of **Flood Determination Certificate**

Louisiana Housing Corporation must receive the Closing Package within 45 days from the reservation date. Loans must be purchased by Standard Mortgage Corporation within 70 days.