



Please answer 3a and/or 3b as applicable

- 3a. The owner has received an annual Tenant Income Certification from each low-income resident and documentation to support that certification..

YES     NO     N/A

- 3b. The owner has a recertification waiver letter from the IRS in good standing, has received an annual Tenant Income Certification from each low-income resident, and documentation to support the certification at their initial occupancy.

YES     NO     N/A

4. Each low-income unit in the project has been rent-restricted under Section 42(g)(2) of the Code:

YES     NO

5. All units in the project are and have been for use by the general public and used on a non-transient basis (except for transitional housing for the homeless provided under Section 42(i)(3)(B)(iii) of the Code):

YES     NO     HOMELESS

6. No finding of discrimination under the Fair Housing Act, 42 U.S.C 3601-3519, has occurred for this project. A finding of discrimination includes an adverse final decision by the Secretary of Housing and Urban Development (HUD), 24 CFR 180.680, an adverse final decision by a substantially equivalent state or local fair housing agency, 42 U.S.C 3616a(a)(1), or an adverse judgment from a federal court:

YES     NO

7. Each building in the project is and has been suitable for occupancy, taking into account local health, safety, and building codes (or other habitability standards), and the state or local government unit responsible for making building code inspections did not issue a report of a violation for any building or low income unit in the project:

YES     NO

If **“No”**, state nature of violation on a separate page and attach a copy of the violation report as required by 26 CFR 1.42-5.

8. there has been **no change in the eligible basis** (as defined in Section 42(d) of the Code) of any building in the project since last certification submission:

NO CHANGE     CHANGE

If **“Change”**, state nature of the change on a separate page (e.g., a common area has become commercial space, a fee is now charged for a tenant facility formerly provided without charge, or the project owner has received federal subsidies with respect to the project which had not been disclosed to the allocating authority in writing):

9. All tenant facilities included in the eligible basis under Section 42(d) of the Code of any building in the project, such as swimming pools, other recreational facilities, parking areas, washer/dryer hookups, and appliances were provided on a comparable basis without charge to all tenants in the buildings:

YES     NO

10. If a low-income unit in the project has been vacant during the year, reasonable attempts were or are being made to rent that unit or the next available unit of comparable or smaller size to tenants having a qualifying income before any units were or will be rented to tenants not having a qualifying income:

YES     NO

11. If the income of tenants of a low-income unit in the project increased above the limit allowed in Section 42(g)(2)(D)(ii) of the Code, the next available unit of comparable or smaller size was or will be rented to residents having a qualifying income:  
 YES       NO
12. The project meets the provisions, including any special provisions, as outlined in the Extended Low-Income Housing Commitment (not applicable to buildings with tax credits from years 1987-1989):  
 YES       NO       N/A
13. The project complies with the requirements for all federal or state housing programs (e.g. FmHA assistance, HOME, Section 8 or tax-exempt financing), as applicable:  
 YES       NO       N/A
14. The owner received its credit allocation from the portion of the state ceiling set-aside for a project involving “qualified non-profit organizations” under Section 42(h)(5) of the Code and its non-profit entity materially participated in the operation of the development within the meaning of Section 469(h) of the Code.  
 YES       NO       N/A
15. The project is otherwise in compliance with the Code, including any Treasury Regulations, the Applicable State Allocation Plan, and all other applicable laws, rules and regulations.  
 YES       NO       N/A
16. There has been no change in the ownership or management of the project:  
 NO CHANGE       CHANGE

If “Change”, attach form \_\_\_\_\_ detailing the changes in ownership or management of the project

**Please attach a separate sheet explaining any items that were answered “No” or “Change”.**

**Note: Failure to complete this form in its entirety will result in noncompliance with program requirements. In addition, any individual other than an owner or general partner of the project is not permitted to sign this form, unless permitted by the state agency.**

This Certification and any attachments are made UNDER PENALTY OF PERJURY.

\_\_\_\_\_  
**(Ownership Entity)**

**By:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_