

**INCOME VERIFICATION FOR HOUSEHOLDS WITH SECTION 8 CERTIFICATES**

Unit #: \_\_\_\_\_

To: Section 8 Program Administrator

Housing Authority: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

\_\_\_\_\_ has applied for residency/is a resident of \_\_\_\_\_  
(Applicant/Resident Name) (Property Name)

a Low-Income Housing Tax Credit and/or HOME-assisted property. In the case of a tenant receiving housing assistance payments under HUD's Section 8 Existing Housing Program, regulations allow that if the PHA provides a statement to the building owner declaring that the tenant's income does not exceed the applicable limit under the LIHTC and/or HOME program, then the owner is not required to further verify the tenant's income.

Number of Household Members: \_\_\_\_\_ Move-in \_\_\_\_\_ Re-certification

Permission by: \_\_\_\_\_  
(Applicant/Resident's Signature) (Date)

Under the applicable program, the combined annual income of the household before any adjustments, cannot exceed \$\_\_\_\_\_.  
(Income Limit)

Please complete the section below and return this form in the enclosed self-addressed, stamped envelope. Thank you in advance for your prompt attention.

Sincerely,

\_\_\_\_\_  
Apartment Manager

**THE FOLLOWING TO BE COMPLETED BY THE PUBLIC HOUSING AUTHORITY:**

Based on the last income certification/re-certification effective on \_\_\_\_\_, the household consists of \_\_\_\_\_ members whose combined annual income before any adjustments, does not exceed the income limit shown above.  
(# of Household members)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Phone #)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Title)

The Low Income Housing Tax Credit Program and HOME Program are federal low-income rental housing programs. Program regulations require owners to determine the income eligibility of all tenants occupying tax credit units. (Owners should be aware that although the verification requirements may be met through the use of this form, a Tenant Income Certification (TIC) must still be completed annually.)