



# Louisiana Housing Finance Agency

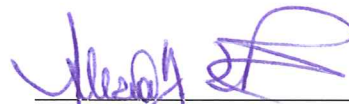
October 5, 2011

## ASSET MANAGEMENT COMMITTEE MEETING

Notice is hereby given of an Asset Management Committee meeting to be held on **Wednesday, October 12, 2011 at 9:00 A.M.**, at Louisiana Housing Finance Agency, Committee Room 2 located at 2415 Quail Drive, Baton Rouge LA, by order of the Chairman.

### AGENDA

1. Call to order, roll call, and introduction of guests.
2. Approval of the minutes for September 13, 2011 Asset Management Committee Meeting.
3. Discussion of **Willowbrook Apartments** (East New Orleans, Louisiana):
  - Budget Variance Report and Actual Budget
  - Occupancy Report
  - Rent Reduction for 1 Bedroom Apartments
  - Plumbing Issues and Recommendation
  - Status of Advertising
4. Discussion and Status Update on the construction of **Capital City South Apartments** (East Baton Rouge, Louisiana):
  - Critical Path Timeline
  - Architect Field Reports
  - Budget Report
  - Completion Time
  - Operation of Community Center
  - Construction Change Directive and Change Order
5. Discussion and Status Update on the construction of **Village de Jardin Apartments** (East New Orleans, Louisiana):
  - Architect Field Reports
  - Critical Path Timeline
  - Budget Report (Landscaping and Furniture, Fixtures, and Equipment)
  - Property Management Contract
  - Leasing and Fair Housing
6. Discussion of **LHFA Main Office Building Assets**:
  - IT Hardware and Software Requirements for Agency Strategic Projects
  - IT Strategic Project Status
7. Discussion of **Other Real Estate**:
  - Property Disposition – Memorandum of Understanding with Louisiana Land Trust
8. Other Business: **Fair Housing Discussion.**
9. Adjournment.



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Alesia Y. Wilkins-Braxton  
LHFA Acting-President

If you require special services or accommodations, please contact **Barry E. Brooks** at  
(225) 763 8773, or via email [bbrooks@lhfa.state.la.us](mailto:bbrooks@lhfa.state.la.us)