



# Louisiana Housing Finance Agency

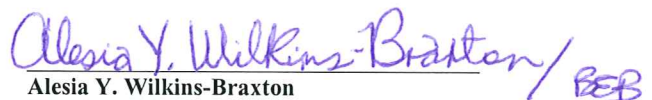
December 7, 2011

## ASSET MANAGEMENT COMMITTEE MEETING

Notice is hereby given of an Asset Management Committee meeting to be held on **December 14, 2011 at 11:30 A.M.**, at Louisiana Housing Finance Agency, **Committee Room 2**, located at 2415 Quail Drive, Baton Rouge LA, by order of the Chairman.

### AGENDA

1. Call to order, roll call, and introduction of guests.
2. Approval of the minutes for October 12, November 8, and November 9, 2011 Asset Management Committee Meetings.
3. Discussion of **Willowbrook Apartments** (East New Orleans, Louisiana):
  - Budget Variance Report and Actual Budget
  - Occupancy Report
  - Plumbing Report
  - Status of Leasing Activities and Marketing
  - RFP Property Management Schedule
4. A resolution authorizing the Louisiana Housing Finance Agency ("Agency") to extend the contract for the property management of the Agency owned property; **Willowbrook Apartments** (East New Orleans, Louisiana), and providing for other matters in connection therewith.
5. A resolution authorizing the Louisiana Housing Finance Agency ("Agency") to issue a request for proposals for the property management of the Agency owned property; **Willowbrook Apartments**, and providing for other matters in connection therewith.
6. Discussion and Status Update on the construction of **Capital City South Apartments** (East Baton Rouge, Louisiana):
  - Critical Path Timeline
  - Architect Field Reports
  - Budget Report
  - Community Center Furniture, Fixture and Equipment
  - Concrete Paving Update
7. Discussion and Status Update on the construction of **Village de Jardin Apartments** (East New Orleans, Louisiana):
  - Architect Field Reports
  - Budget Report (Landscaping and Furniture, Fixtures, and Equipment)
  - Latter and Blum Property Management Contract Update
  - Assisted Living Usage of Towers
8. Resolution authorizing and approving a CEA by and between the LSU Health Sciences Network (LSUHSN) and the Louisiana Housing Finance Agency for the provision of Health Related Services at the **Village De Jardin Apartments** (East New Orleans, Louisiana); and providing for other matters connected therewith.
9. Discussion of **LHFA Main Office Building Assets**:
  - Audit Report
  - IT Report on Replacement Computers
10. Other Business.
11. Adjournment.

  
Alesia Y. Wilkins-Braxton  
LHFA Acting-President

If you require special services or accommodations, please contact Board Coordinator/Secretary,  
Barry E. Brooks at (225) 763 8773, or via email [bbrooks@lhfa.state.la.us](mailto:bbrooks@lhfa.state.la.us)