



# Louisiana Housing Finance Agency

December 16, 2011

## ASSET MANAGEMENT COMMITTEE MEETING

Notice is hereby given of an Asset Management Committee meeting to be held on **December 19, 2011 at 9:00 A.M.**, at Louisiana Housing Finance Agency, **Committee Room 2**, located at 2415 Quail Drive, Baton Rouge LA, by order of the Chairman.

### AGENDA

1. Call to order, roll call, and introduction of guests.
2. Approval of the minutes for October 12, November 8, and November 9, 2011 Asset Management Committee Meetings.
3. Discussion of **Willowbrook Apartments** (East New Orleans, Louisiana):
  - Budget Variance Report and Actual Budget
  - Occupancy Report
  - Plumbing Report
4. Discussion and decision regarding rental rates at **Willowbrook Apartments**.
5. Discussion and Status Update on the construction of **Capital City South Apartments** (East Baton Rouge, Louisiana):
  - Architect Field Reports
  - Critical Path Timeline
  - Budget Report
  - Community Center Furniture, Fixtures and Equipment
  - Concrete Paving Update
6. Discussion and decision regarding the **Capital City South Apartments** construction timeline, change orders, and construction change directives.
7. Discussion and Status Update on the construction of **Village de Jardin Apartments** (East New Orleans, Louisiana):
  - Architect Field Reports and Completion Dates
  - Budget Report (Landscaping and Furniture, Fixtures, and Equipment)
  - Latter and Blum Property Management Contract
  - Assisted Living Usage of Towers
  - LSU Cooperative Endeavor Agreement
8. Discussion of **LHFA Main Office Building Assets**:
  - IT Report on Future Expenditures
9. Other Business.
10. Adjournment.

*Alesia Y. Wilkins-Braxton / BOB*

Alesia Y. Wilkins-Braxton  
LHFA Acting-President

**If you require special services or accommodations, please contact Board Coordinator/Secretary,  
Barry E. Brooks at (225) 763 8773, or via email [bbrooks@lhfa.state.la.us](mailto:bbrooks@lhfa.state.la.us)**

Pursuant to the provisions of LSA-R.S. 42:17, upon two-thirds vote of the members present, the Board of Commissioners of the Louisiana Housing Finance Agency may choose to enter executive session, and by this notice, the Agency reserves its right to go into executive session as provided by law.