



# *Louisiana Housing Corporation*

The following resolution was offered by Board Member Dr. Daryl V. Burckel and seconded by Board Member Ellen M. Lee:

## **RESOLUTION**

**A resolution authorizing the Louisiana Housing Corporation (the "LHC" or "Corporation") to contract with Nan McKay and Associates, Inc. to provide Construction and Compliance Monitoring Services; and providing for other matters in connection therewith.**

**WHEREAS**, the Louisiana Housing Corporation ("LHC" or "Corporation") was created by and pursuant to the Louisiana Housing Corporation Act contained in Chapter 3-G of the Louisiana Revised Statutes of 1950, as amended (R.S. 40:600.86 through R.S. 40:600.111); and

**WHEREAS**, the Corporation is required to undertake physical inspections and on-site file reviews of the properties that it funds; and

**WHEREAS**, such physical inspections and on-site file reviews are currently conducted by the LHC's Compliance Department; and

**WHEREAS**, as a result of recent changes in staffing in the Compliance Department, it has been determined that it may be beneficial to the Corporation to procure the professional services of a firm or organization specialized in construction and compliance monitoring to assist in the efficient management and operation of that department; and

**WHEREAS**, on November 25, 2015, the Board of Directors of the Corporation authorized the release of a Request for Proposals ("RFP") for Construction and Compliance Monitoring Services; and

**WHEREAS**, the RFP was released on December 8, 2015, and the eight proposals received on January 7, 2016 have been reviewed and scored.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Louisiana Housing Corporation ("Board"), acting as the governing authority of said Corporation, that:

**SECTION 1.** The Louisiana Housing Corporation (“Corporation”) is hereby authorized to enter into a contract with the selected proposer Nan McKay and Associates, Inc. for the Request for Proposals (“RFP”) for Construction and Compliance Monitoring Services. The amount of this contract is to be limited to one-half the full burden of the classified state employee that was replaced/lost through retirement/attrition and is to be contracted for only one year with an option to renew for two single-year terms.

**SECTION 2.** The Corporation staff and counsel are authorized and directed to prepare such documents and agreements as may be necessary to effectuate the provisions of this resolution.

**SECTION 3.** The Chairman, Vice Chairman, Interim Executive Director, and/or Secretary of the Corporation are hereby authorized, empowered, and directed to execute any forms and/or documents required to be executed on behalf of and in the name of the Corporation, the terms of which are to be consistent with the provisions of this resolution.

This resolution having been submitted to a vote, the vote thereon was as follows:

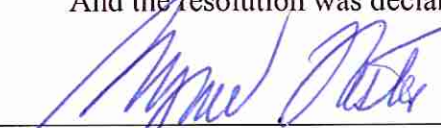
**YEAS:** Mayson H. Foster, Michael L. Airhart, Dr. Daryl V. Burckel, Larry Ferdinand, Ron Henson obo Treasurer John N. Kennedy, Ellen M. Lee, Matthew P. Ritchie, Willie Spears, Guy T. Williams, Jr.

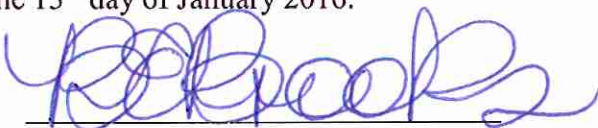
**NAYS:** None.

**ABSENT:** Malcolm Young, Jr.

**ABSTAIN:** None.

And the resolution was declared adopted on this, the 13<sup>th</sup> day of January 2016.

  
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Chairman


  
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Secretary

**STATE OF LOUISIANA**

**PARISH OF EAST BATON ROUGE**

I, the undersigned Secretary of the Board of Directors of the Louisiana Housing Corporation (the "LHC" or "Corporation"), do hereby certify that the foregoing two pages (2) constitute a true and correct copy of a resolution adopted by said Board of Directors on January 13, 2016 entitled: "A resolution authorizing the Louisiana Housing Corporation (the "LHC" or "Corporation") to contract with Nan McKay and Associates, Inc. to provide Construction and Compliance Monitoring Services; and providing for other matters in connection therewith."

**IN FAITH WHEREOF**, witness my official signature and the impress of the official seal of the Corporation on this, the 13<sup>th</sup> day of January 2016.



Secretary

(SEAL)