



The Blodgett Oven Company has a proven record of success in the foodservice industry by delivering innovation and quality to our customers for over 170 years. We are looking to add the following position to our Purchasing department:

Buyer

Position Responsibilities include, but are not limited to:

- Providing assurance of timely delivery, quantity, and cost of parts to effectively support all aspects of production.
- Evaluation of opportunities to reduce costs while maintaining high quality standards and inventory requirements.
- Ability to initiate effective and efficient new product transitions in order to minimize obsolete inventory, and maintain production processes without interruption.
- Maintenance of appropriate inventory levels.
- Monthly account reconciliations.
- Support of corporate cost savings through regular and ongoing negotiations.
- Adherence to Sarbanes Oxley guidelines.

Required Qualifications:

- Minimum of three years professional purchasing experience, and an Associates degree within a business-related field, or a combination of education and professional experience.
- Proficient experience with MS Office Suite.
- Strong attention to detail, with demonstrated analytical skills and accuracy.
- Ability to deliver results quickly within a fast-paced environment.
- Superior communication and interpersonal skills.
- Professional demeanor and interactions with co-workers, vendors and customers.
- Commitment to the maintenance of a clean, organized and safe work environment.

Preferred Experience / Skills:

- MRP experience within a manufacturing environment.
- AS400 experience.
- Experience in the foodservice industry.

The above job description is general, and management may assign other duties.

Blodgett offers a challenging and supportive team-based culture and competitive compensation package. Blodgett is a subsidiary of Middleby Corporation, and an equal opportunity employer.

Email a Cover Letter and Resume to Lynn Wolski, Director of Human Resources at employment@blodgett.com

Or mail directly to:
Blodgett Oven Company
42 Allen Martin Drive Essex Junction, VT 05452