

# Tenant Mobile App Troubleshooting Steps For Site Managers

Android Devices: Must support Bluetooth 4.0



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#### **Error Code Directory**

Error Code	Page(s)
A-0	11, 22, 25
A-1	11, 22, 25
A-4	28
A-9	32
L-61	21
L-62	21
L-63	21
L-65	21
L-FF	21
S-3	14
S-7	16
S-8	16
S-9	15
S-11	18
S-22	18

Error Code	Page(s)
S-23	14
S-25	16
S-29	29
S-38	29
S-40	29
S-42	29
S-44	29
S-48	16
S-56	18
S-65	18
S-77	14
S-78	16
S-84	16
S-85	30

# **General Troubleshooting Steps**

1. Check that Bluetooth is turned ON.



2. Toggle Bluetooth OFF then ON.





3. Verify that Location Services are turned on. (Settings -> Connections -> Location).



4. Check that the app has Location Permissions (Applications -> Securguard App -> Permissions).











▶ 🖬 🕅 .. \* 🗊 ⊙ 12% 🖬 1:35 PM < APPLICATION INFO SecurGuard Access by Nokē Ś Version 1.8.7 FORCE STOP UNINSTALL **USAGE INFO** Mobile data 191 KB/7.86 GB used since Jul 10 Battery 0% used since last fully charged Storage 23.14 MB/32.00 GB of Internal storage used Memory No memory used in last 3 hours APP SETTINGS Notifications

5.1 From the home page, go to "Settings"

5.2 Select "Apps" 5.3 Click on the app

5.4 Click "Force Stop"

5.5 Re-open app by selecting its icon from the home page

6. Verify that the app is running the latest version.



6.1 From the home page, go to "Settings"



6.2 Select "Apps"



6.3 Click on the app

▶ 🖬 🕅 .. 🗚 🗊 ⊙ 12% 🗳 1:35 PM < APPLICATION INFO SecurGuard Access by Noke Version 1.8.7 UNINSTALL FORCE STOP **USAGE INFO** Mobile data 191 KB/7.86 GB used since Jul 10 Battery 0% used since last fully charged Storage 23.14 MB/32.00 GB of Internal storage used Memory No memory used in last 3 hours APP SETTINGS Notifications

> 6.4 See "Version"



6.5 Search for the app in the Google Play store and click "Read More"



6.6 Check Version number

6.7 If the version number in the app store (step 6.6) does not match the Version number on your app (in step 6.4), you need to update the app. The process for this differs depending on the Android device. 7. Shut down and re-start phone. (Note: the process for this differs depending on the Android device being used)

8. Uninstall and re-install the app.



8.1 From the home page, go to "Settings"



8.2 Select "Apps"



8.3 Click on the app



8.4 Click "Uninstall"



8.5 To re-install the app, go to the Google Play store



8.6 Search the name of the app and click on the "Install" button **Error message:** "Unable to verify access or you are offline. Please check your internet connection and try again."

Error Codes: A-0, A-1

## **Troubleshooting steps:**

1. Make sure the tenant's smart phone or tablet has cellular or Wi-Fi service. This may require the tenant to move to a location where they can obtain cellular or Wi-Fi service.



- 2. Check that device has an active internet connection (open a browser and go to a webpage).
- 3. Once cellular or Wi-Fi service is established, click the refresh button in the tenant mobile app.

	⊁ 🗟 🛇 98% 🛢 5:45 PM
Home	
1	SecurGuard»
	Smart Storage Facility   123 Main Street, CA   (123) 456–7890
	MAKE PAYMENT
Main Gate	N107
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# 4. Log out and log back in.

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Home			Settings
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			Make Payment
Main Gate	N107		Logout
			SecurGuard Access by Noke
		2	



If the error remains after following these steps, please call 770-456-6666 or email SGCS@janusintl.com and provide the following: facility name, tenant name, tenant phone number (or email address), unit number, and a brief explanation of the issue or error code. 13

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**Error message:** "Your password was not changed. Please try again. Ensure password is at least 8 characters long."

Error Codes: S-3, S-23, S-77

## **Troubleshooting steps:**

- 1. Verify that the user's password is at least 8 characters long. Note that passwords may contain upper and lowercase letters and special characters, but must be entered exactly as they were setup.
- 2. Follow General Troubleshooting steps and try again.



If the error remains after following these steps, please call 770-456-6666 or email SGCS@janusintl.com and provide the following: facility name, tenant name, tenant phone number (or email address), unit number, and a brief explanation of the issue or error code. Error message: "Your login has expired. Please logout and log back in."

#### **Error Code:** S-9 **Troubleshooting steps:**

1. Log out and log back in. Note that passwords may contain upper and lowercase letters and special characters, but must be entered exactly as they were setup.



If the error remains after following these steps, please call 770-456-6666 or email SGCS@janusintl.com and provide the following: facility name, tenant name, tenant phone number (or email address), unit number, and a brief explanation of the issue or error code.

**Error message:** "The email, phone number, or password is incorrect. Please check and try again." **Error Codes:** S-7, S-8, S-25, S-48, S-78, S-84

#### **Troubleshooting steps:**

- 1. Make sure the tenant's smart phone or tablet has cellular or Wi-Fi service. This may require the tenant to move to a location where they can obtain cellular or Wi-Fi service.
- 2. Check that password was entered exactly as it was setup. Note that passwords may contain upper and lowercase letters and special characters.
- 3. Go through the "Forgot Password" steps.



3. Verify that the tenant has been assigned a unit (via the web portal).

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SECURGUARD»	Activity			Refresh	
Smart Storage Facility				x John Doe Select Filter →	
Smart Units	User	Action	Unit Name	Activity Date	
Manual Units	John Doe	Shared	N107	Jun 26, 2018 1:52 PM - Jun 26, 2018 1:52 PM	
(	John Doe	Assigned unit	N107	Jun 26, 2018 1:25 PM - Jun 26, 2018 1:25 PM	
23 Tenants	John Doe	Motion	N107	Apr 25, 2017 10:16 AM - Apr 25, 2017 10:16 AM	
o <sup>o</sup> Assign Unit	John Doe	Locked	N107	Apr 24, 2017 4:27 PM - Apr 24, 2017 4:27 PM	
E Activity	John Doe	Opened	N107	Apr 24, 2017 4:27 PM - Apr 24, 2017 4:27 PM	
- Activity	John Doe	Unlocked	N107	Apr 24, 2017 4:27 PM - Apr 24, 2017 4:27 PM	
Gates	John Doe	Motion	N107	Apr 20, 2017 11:49 AM	
😏 Sync Logs	John Doe	Locked	N107	Apr 24, 2017 4:23 PM - Apr 24, 2017 4:23 PM	
🗖 Managa Sita	John Doe	Opened	N107	Apr 24, 2017 4:23 PM - Apr 24, 2017 4:23 PM	
	John Doe	Unlocked	N107	Apr 24, 2017 4:21 PM	
🔁 Logout	John Doe	Motion	N107	Apr 24, 2017 4:21 PM	
Site Manager	John Doe	Locked	N107	Apr 24, 2017 4:21 PM - Apr 24, 2017 4:21 PM	
	John Doe	Opened	N107	Apr 24, 2017 4:21 PM - Apr 24, 2017 4:21 PM	
	John Doe	Unlocked	N107	Apr 24, 2017 4:21 PM - Apr 24, 2017 4:21 PM	
SecurGuard Access	John Doe	Motion	N107	Apr 24, 2017 4:21 PM - Apr 24, 2017 4:21 PM	
Version 2.0.2			(1)		

If the error remains after following these steps, please call 770-456-6666 or email SGCS@janusintl.com and provide the following: facility name, tenant name, tenant phone number (or email address), unit number, and a brief explanation of the issue or error code.

**Error message:** "Access not approved at this time. Please contact the site manager or the support number." **Error Codes:** S-11, S-22, S-56, S-65

#### **Troubleshooting steps:**

1. Check that the unit is assigned to the user.



2. Verify that the tenant is logged in to the correct account.



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Settings	
Account	
Change Password	
About	
Support	
Make Payment	
Logout	
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- 3. If the user is attempting to unlock a gate, check that they are unlocking during gate hours OR have 24hour access.
- 4. If all those things are correct and the issue remains, contact support by calling 770-456-6666 or emailing SGCS@janusintl.com and provide the following: facility name, tenant name, tenant phone number (or email address), unit number, and a brief explanation of the issue or error code.

**Error message:** "There is a problem with your key. Please contact the site manager or the support number."

# Error Codes: L-61, L-62, L-63, L-65, L-FF

#### **Troubleshooting steps:**

1. Contact support by calling 770-456-6666 or emailing SGCS@janusintl.com and provide the following: facility name, tenant name, tenant phone number (or email address), unit number, and a brief explanation of the issue or error code.

# **Error message:** "Unable to verify access. Please check your internet connection and try again." **Error Codes:** A-0, A-1

# **Troubleshooting steps:**

1. Make sure the tenant's smart phone or tablet has cellular or Wi-Fi service. This may require the tenant to move to a location where they can obtain cellular or Wi-Fi service.



- 2. Check that device has an active internet connection (open a browser and go to a webpage).
- 3. Once cellular or Wi-Fi service is established, click the refresh button in the tenant mobile app.

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# 4. Log out and log back in.

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If the error remains after following these steps, please call 770-456-6666 or email SGCS@janusintl.com and provide the following: facility name, tenant name, tenant phone number (or email address), unit number, and a brief explanation of the issue or error code.

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# **Error message:** "Unable to connect to server or you are offline. Please check your internet connection." **Error Codes:** A-0, A-1

# **Troubleshooting steps:**

1. Make sure the tenant's smart phone or tablet has cellular or Wi-Fi service. This may require the tenant to move to a location where they can obtain cellular or Wi-Fi service.



- 2. Check that device has an active internet connection (open a browser and go to a webpage).
- 3. Once cellular or Wi-Fi service is established, click the refresh button in the tenant mobile app.

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# 4. Log out and log back in.

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Main Gate	N107	Logout	
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If the error remains after following these steps, please call 770-456-6666 or email SGCS@janusintl.com and provide the following: facility name, tenant name, tenant phone number (or email address), unit number, and a brief explanation of the issue or error code.

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# **Error message:** "Location services must be enabled. Please enable and try again." **Error Code:** A-4

# **Troubleshooting steps:**

1. Enable location services.



2. If error message remains, restart the app.

If the error remains after following these steps, please call 770-456-6666 or email SGCS@janusintl.com and provide the following: facility name, tenant name, tenant phone number (or email address), unit number, and a brief explanation of the issue or error code.

**Error message:** "Unable to complete fob sync. Please try again and/or contact the site manager or the support number."

Error Codes: S-29, S-38, S-40, S-42, S-44

#### Troubleshooting steps:

- 1. Contact support by calling 770-456-6666 or emailing SGCS@janusintl.com to see if the fob was added to other accounts previously. Please provide the following: facility name, tenant name, tenant phone number (or email address), unit number, and a brief explanation of the issue or error code.
- 1. Short term: Use a new fob.
- 2. Long term: Send fob to Noke for troubleshooting and recovery.

**Error message:** "Your account is past due. Please make a payment to gain access." **Error Code:** S-85

#### **Troubleshooting steps:**

- 1. Have the tenant make a payment.
- 2. Sync PMS in the web portal.

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Smart Storage Facility	Available	Occupied	Pending All		
Smart Units	Search Smart	Units	-		
8 Manual Units	Unit		Status	Туре	
1 Isers	N100		Available	unit	
	N101		Available	unit	
o <sup>o</sup> Assign Unit	N102		Available	unit	
E Activity	N103		Available	unit	
i nounty	N104		Available	unit	
Entries	N105		Available	unit	
Svnc PMS	N106		Available	unit	
	N108		Available	unit	
Sync Logs					
😯 Manage Site					
🕒 Logout					
SecurGuard Access Version 2.0.2			(1)		

- 3. Click the refresh button in the tenant mobile app.
- 4. Have tenant attempt to unlock unit again.



If the error remains after following these steps, please call 770-456-6666 or email SGCS@janusintl.com and provide the following: facility name, tenant name, tenant phone number (or email address), unit number, and a brief explanation of the issue or error code.

## **Error message:** "This unit is occupied. Contact your administrator for details." **Error Code:** A-9 **Troubleshooting steps:**

- 1. Check that unit is available.
- 2. If the unit should be available but is currently assigned to a tenant, sync with PMS system.

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SECURGUARD»	Smart Units									
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Annual Units	Unit		Status	Туре						
😃 Users	N100		Available	unit						
	N101		Available	unit						
o <sup>o</sup> Assign Unit	N102		Available	unit						
🔲 A antinita	N103		Available	unit						
- Activity	N104		Available	unit						
Entries	N105		Available	unit						
	N106		Available	unit						
-J Sync PMIS	N108		Available	unit						
Sync Logs										
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SecurGuard Access Version 2.0.2			(1)							

#### 3. Change status manually through the web portal.



If the error remains after following these steps, please call 770-456-6666 or email SGCS@janusintl.com and provide the following: facility name, tenant name, tenant phone number (or email address), unit number, and a brief explanation of the issue or error code. **Issue:** The unit does not show in the app (button is not visible).

#### **Troubleshooting steps:**

1. Verify that the unit is assigned to the user in the web portal.



#### 2. Refresh and check again.



3. Check that the user is logging in with the correct phone number. The phone number SHOULD NOT contain any parentheses, dashes, or spaces.



4. Verify that the tenant's smart phone or tablet has a valid internet connection.



# 5. Log out and log back in.

	Settings
	Account
JUARD»	Change Password
e Facility	About
7890	Support
IENT	Make Payment
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If the error remains after following these steps, please call 770-456-6666 or email SGCS@janusintl.com and provide the following: facility name, tenant name, tenant phone number (or email address), unit number, and a brief explanation of the issue or error code.

**Issue:** Unit appears in the app but icon is greyed out and never "lights up."

## **Troubleshooting steps:**

# On the **Unit Controller**

- 1. Check that the light on the unit controller is ON.
- 2. Stand in close proximity to unit.

#### On the Android Device

1. Follow the General Troubleshooting steps on page 3.

\* If the General Troubleshooting steps fail, try logging in with a different device (possibly the site managers iPad) and try accessing the unit. If it works, there is a problem with the phone.

If the error remains after following these steps, please call 770-456-6666 or email SGCS@janusintl.com and provide the following: facility name, tenant name, tenant phone number (or email address), unit number, and a brief explanation of the issue or error code.

**Issue:** Fob doesn't unlock unit after syncing with the mobile app.

#### **Troubleshooting steps:**

1. Follow General Troubleshooting steps on page 4.

If the error remains after following these steps, please call 770-456-6666 or email SGCS@janusintl.com and provide the following: facility name, tenant name, tenant phone number (or email address), unit number, and a brief explanation of the issue or error code. **Issue:** Tapping on unit icon causes the icon to animate, but the unit doesn't physically unlock.

#### **Troubleshooting steps:**

1. Hold the door down with your foot and press the unit icon in the app again.



2. Check unit wiring and battery levels in the web portal.

SECURGUARD» Units Refresh 2.1 Click on All Available Occupied Pending Search Units. ♠ Smart Storage Facility the units tab Units Unit Status Main Gate Available 💾 Users N100 Available Entries N101 Available Gateways N102 Available N103 Available 乞 Sync PMS 2.2 Click on N104 Available 🇬 Assign Unit N105 Available the individual N106 Available N108 Available 🕞 Logout unit N109 Occupied N107 Occupied 

2.3 Check the "Battery Voltage" and "Wired Voltage" levels and replace/charge dead batteries if necessary

Secur Guard»	Units								Refresh
♠ Smart Storage Facility	All	100					×	Search Units	Q
Units	Unit	Unit Information:							
🚨 Users	Main	Name	Sta	atus: Available		Save Unit Changes			
Entries	N100	N100				View Unit Activity Update Unit State			
Gateways	N102 N103	Unit Locks:							
🗬 Assign Unit	N104	Name	MAC	Status	Battery Voltag	e Wired Voltage			
E Activity	N106 N108	NTUU	D4:9D:E9:AF:AU:XX			0			
L→ Logout	N109					C	Close		
Site Manager	NIU7								
SecurGuard Access Version 3.0.0									

If the error remains after following these steps, please call 770-456-6666 or email SGCS@janusintl.com and provide the following: facility name, tenant name, tenant phone number (or email address), unit number, and a brief explanation of the issue or error code.