

# VISITOR MANAGEMENT

FAILSAFE AUTHORIZATION OF FACILITY VISITORS AND STAFF



Keeping facilities secure is more than implementing physical security measures. A wide variety of private companies and government agencies need a secure and definitive way to vet, manage and monitor visitors to their premises. The Visitor Management solution enables front desk personnel to quickly run a background check and verify the visitor does not appear on any watch lists, process the visitor (including reasons for visiting, storage of associated documentation, etc.) and print a badge.

Once a visitor is approved and registered their movements can be monitored and an audit trail can be created with complete information on the lifecycle of an id and related information.

Eliminate the potential for human error and keep business flowing with OCRs highly automated Visitor Management system.

## KEY BENEFITS

- Shared visitor information and availability across the organization
- Eliminates common human error and keeps business flowing with a highly automated system
- Biometric enabled
- Integrate with human resources, security systems and health & safety
- Easy-to-use OCR solution with access to data from other OCR modules

# VISITOR MANAGEMENT



## MANAGE VISITOR VERIFICATION, MONITOR MOVEMENT, CREATE THOROUGH AUDIT TRAIL OF ACTIVITY

- Industry leading expert on all aspects of compliance, trusted by the public and private sector
- Prevent fraud and manage identities across the organization
- Easy to deploy with any existing infrastructure

## EASY-TO-USE APPLICATION

- User-friendly screens
- Templates minimize repetitive data entry
- Solution accessible and easily implemented via our cloud based delivery

## WEB-BASED SOLUTION

- Worldwide access through a standard browser
- Real-time collaboration for data entry, review, approval and denial
- View all documents related to a visitor
- Create and track documents internally with secure notes

## ID & VISITOR TRACKING

- Allow reception and security personnel to manage all personnel via Smart Cards and biometric enabled check-in/check-out process
- Track employee and visitor movements, attendance, and visit details
- Manage logs electronically with ease

## SECURE & CUSTOMIZABLE MULTI-LEVEL REPORTING

- Customizable multiple user levels with assigned profiles increases security and access
- Enhanced security through secured networks and biometrics
- Customizable menu systems ensures flexible solution deployment

## FILE STORAGE

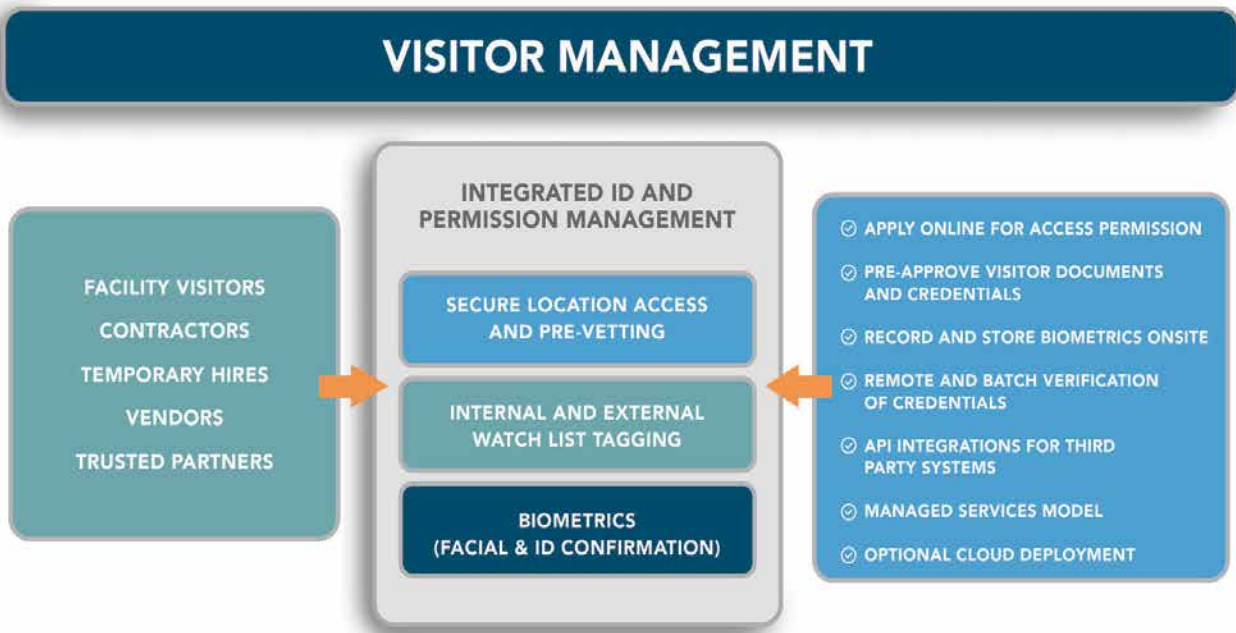
- Capture and store documents from a scanner, copier, and fax
- Email copies to assigned system users
- Search and extract information using flexible parameters

## MANAGEMENT REPORTING

- Powerful management reports with full customization
- Audit trails provide complete information over the life cycle of an ID, visits, and related information



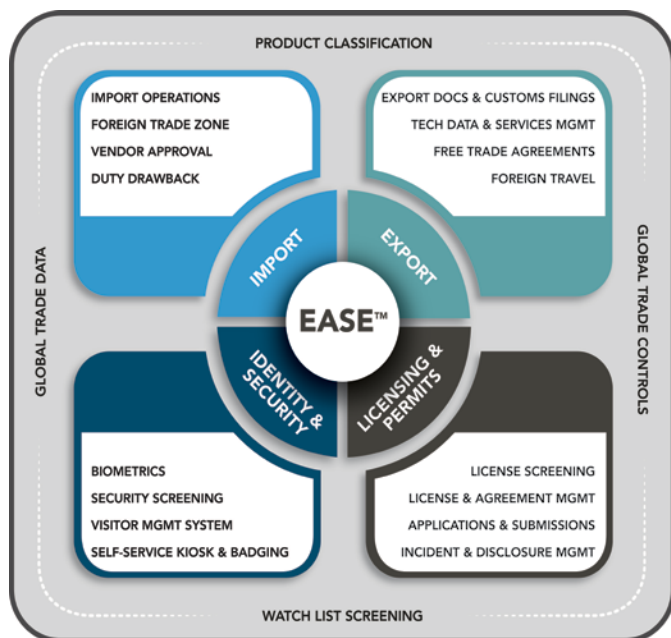
**OCR'S VISITOR MANAGEMENT** is an enhancement tool that leverages the current developments in people and ID credentialing. It provides the superior benefits of vetting a name or an individual with customized watch lists and facial recognition matches in law enforcement. To maximize this benefit, seamlessly integrate with OCR's biometrics module.





## ABOUT OCR

As the foremost expert on Governance, Risk and Compliance (GRC) for international trade, OCR is trusted by Fortune 500 multi-national corporations, government agencies, and small businesses worldwide, to ensure compliance for cross-border transaction through a comprehensive solution that improves operations, complies with government regulations, saves money and provides a competitive advantage.



## EXPORT AND IMPORT WITH EASE

### EASE SUITE OF SOLUTIONS

The Visitor Management module is one of 16 modules in the OCR EASE suite of products.

- E**xpedite Trade Flow
- A**void Regulatory Fines
- S**ave Operating Costs
- E**nhance Supply Chain Security

EASE is a suite of scalable and configurable solutions designed to help clients automate and simplify their cross-border trading operations and address ever-changing international regulations.

All EASE modules are easily integrated with each other and third party solutions. They will automatically share data and documents seamlessly.

EASE software can be installed behind a firewall or implemented as a hosted service. Our Software as a Service (SaaS) platform operate in secure global data centers which are SSAE Certified with redundant failover and high availability bandwidth with full data encryption.

EASE global trade management is configurable with Global Trade Control and Data for over 180 countries.

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