

## How to Use a Polycom System for Calls to Cloud Meeting Room

*Using a Polycom to join a Zoom Cloud Meeting Room is the same as making traditional Polycom point-to-point calls.*

Highlights include:

- The Zoom Cloud Meeting Rooms can be used for communications with two or more like (e.g. Polycom and Polycom) or unlike devices (e.g. Polycom, Windows Laptop, Android device, phone only, etc.)
- Standard Polycom to Polycom point to point calling remains available (e.g. a Courtroom Polycom system calling a local jail using a speed dial, directory entry, or manual dial method). Non-Zoom, point to point, calls should continue to be used for most court calling.
- When holding a Zoom meeting the Local Court Polycom systems should be used to call into Zoom Cloud Meetings as using the Polycom systems takes advantage of the Polycom's high quality mic, speakers, camera, and TV screen.
- No login to the Zoom app is required when using the Polycom system to call a Zoom Cloud Meeting Room.
- Calling a Zoom Cloud Meeting Room with a Polycom system is a standard Polycom call using the either of the standard dialing string formats (samples below).
  - 162.255.37.11##2574585808 or
  - 2574585808@162.255.37.11
  - Notes:
    - The IP for Zoom is the same for all Zoom Cloud Meetings (i.e. 162.255.37.11 )
    - The Meeting ID is always provided by the meeting organizer (e.g. 2574585808 in sample above)
- A sample manual call using the dialing screen from a Group Series Polycom follows.

