

CASE STUDY:

William Ellis School

Charterhouse Voice & Data are a key technology partner to William Ellis School. We have taken them on a digital transformation journey that has reduced paper usage, freed up office space, streamlined processes, and introduced data security, disaster recovery, and usage reporting.



William Ellis School embrace digital transformation by digitising student records and staff HR, delivering significant operational benefits.



The Client

William Ellis School is a thriving, voluntary-aided, non-denominational comprehensive school serving the educational needs of boys from the ages of 11 to 18 from a diverse local community.

The Challenge

William Ellis School had a wide range of intensive paper-based processes for staff HR, which were causing administrative and operational challenges. They also produced a large volume of paper documentation, which was stored onsite and occupied a large amount of space that could be allocated for better use. It was also becoming increasingly difficult to retrieve particular documents.

In addition to this, all of the students' educational and personal records were paper-based and stored onsite, which presented a number of data security and disaster recovery issues.

The Senior Management Team at William Ellis School wanted to implement a system that would migrate these paper-based processes into digital ones to deliver operational benefits.





The benefits

The digital transformation project was a clear success, with William Ellis School achieving new processes for storing, saving, and searching for all information with their document management system. It also eliminated the need to print and distribute paper copies of documents related to these processes, which in turn reduced their reliance on paper process and thus saved them money: -



- **Reduce Paper Usage:** the digital transformation project dramatically reduced paper usage, saving money and minimising environmental impact.
- **Free Up Office Space:** a reduction in paper storage requirements meant that space in the school was freed up for more beneficial uses.
- **Data Security and Disaster Recovery:** CVD's solution introduced robust data security and disaster recovery provisions that were impossible with a paper-based solution.
- **Streamline Processes:** the digital transformation project streamlined processes, freeing up staff time to focus on other areas.
- **Usage Reporting:** William Ellis School can now carry out usage reporting, allowing them to monitor and control printing, ensuring costs remain at a minimum.

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Key points

The Solution

- Digital transformation project
- Replaced paper-based processes with streamlined electronic document management

The Benefits

- Reduce paper usage
- Free up office space
- Data security and disaster recovery
- Streamline processes
- Introduce usage reporting



“We chose Charterhouse to deliver our document management system to digitise our paper based processes and help us overcome some of our operational challenges. We enjoyed working with Charterhouse, and were impressed with their hands-on approach; we found their onsite training particularly helpful. I would definitely recommend Charterhouse as a partner for your projects.”

Mandy Seeburn, Director of Operations

About Charterhouse Voice & Data

Established in 1993, Charterhouse Voice & Data is an independent, multi-award winning provider of voice, video, mobile, data connectivity and managed documents solutions and services. Our highly skilled experts create bespoke solutions that help business reduce cost, improve processes and enhance user experience.

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