



EEO-1 Component 2 Quickstart Guide

Who is required to file?

No. of Employees	Federal Contractor or Subcontractor	Private Employer
0-49	Not required to file EEO-1	Not required to file EEO-1
50-99	Must submit EEO-1 with employee counts by race/ethnicity and sex across 10 EEO-1 categories	
100 or more	Must submit EEO-1 with employee counts and hours worked by race/ethnicity and sex across 10 EEO-1 categories and 12 pay bands	

What is the timeline?

Filing portal opens mid-July of 2019. Employers must submit both 2017 and 2018 pay data by **September 30, 2019**.

What information is needed?

- ✓ W-2 Box 1 Earnings
- ✓ Total Hours Worked
- ✓ Race
- ✓ Gender

Need Assistance with Reporting?

DCI is ready to assist with your EEO-1 Component 1 and Component 2, including:

- ✓ Filing Assistance
- ✓ Data Cleaning/Review
- ✓ Statistical Analysis of Pay

Contact DCI today to learn about the different tiers of consulting we offer.