

PRESENTATION OPTIONS GUIDE



AWARD PRESENTATION OPTIONS

When you sign up with Awards Network, you will receive the choice of four different presentation options for notifying your award recipients of their achievement and reward. Each presentation option will be fully customized to match your reward website, which will follow your creative direction as well as your company's branding guidelines.

Each of the four options includes a customizable congratulatory message, directions for reaching your company's reward website, and unique login credentials for each recipient to access the lifestyle reward catalog.









OPTION 1: AWARD PACKET

\$4.00 per packet + shipping

The Award Packet is our deluxe presentation option and is ideal for service milestone awards or other appreciation related awards. This formal printed option contains five customizable pieces including a signed congratulatory letter, certificate of appreciation, sample reward catalog and order form, all packaged together inside of a portfolio cover and sealed with silver band. Instructions for ordering, either online or by mail, are included in this presentation option. Each piece can easily be removed from the portfolio so that it can be saved or framed to hang in a special place.



Harris &	Associates
Congratul	ations!
Dear Alexis,	
Congratulations on reaching an anniversary milesto years, your talents and efforts have been essential to in your accomplishment.	ne with Harris & Associates. Through the o our success. Together, we can take pride
Our professionalism reflects your own skill and expe grounded in your knowledge, creativity and innovat excellence.	
Please accept our gratitude for your dedication to H will always remind you of our appreciation.	arris & Associates. We hope your award
Sincerely,	
Jay J. Woll Gary Wohl President	
LV Lanka_ Lia Lambee CEO	

T	Harris & Associates
Congra	tulations, Alexis Kabacinski!
	Gift Order Form
please select an alternati	nentitles you to a gift of your choice. If you mail or fax in your order, we in the event your first choice becomes unavailable. We are Boxes. Please note that additional items may be available online.
Be sure to place your on	der before your account expires on {expirationDate}.
Ordering instructio	ns:
Web: Visit www.selectag below to place your order	itplan.com/weareharris and enter the username and password online.
	Username: XXXXXXXXXX
	Password: XXXX
Fax: Complete this order	
Mail: Complete this orde	Password: XXXX
Mail: Complete this orde 46352.	Password: XXXX form and fax to 219-324-5974.
Mail: Complete this orde 46352. Name:	Password: XOOX form and fax to 219-324-5974. form and return to Award Headquarters, PO Box 100, La Porte, IN
Mail: Complete this orde 46352. Name: Address:	Password: XXXX form and fax to 219-124-5974. r form and return to Award Headquarters, PO Box 100, La Porte, IN
Mail: Complete this orde 46352. Name: Address: City:	Password: XXXX form and fas to 219-324-5074. form and return to Award Headquarters, PO Bos 100, La Porte, IN
Mail: Complete this orde 46352. Name:	Password: X00X form and fas to 213-024-0974. form and return to Award Headquarters, PO Box 100, La Porte, IN
Mail: Complete this orde 46352. Name:	Passwordf: XXXX form and fas to 219-324-5974. form and return to Award Headquarters, PO Box 100, La Porte, IN





OPTION 2: AWARD BOOKLET

\$3.00 per booklet + shipping

The Award Booklet is the perfect presentation option for company events and dinners. This printed option is bound together like a magazine, so all of the pieces stay intact and nothing gets lost on the way home. The inside front cover includes a spot for a signed congratulatory letter, while the inside back cover contains an order form and instructions for placing either a mail-in or online order. In the center of the booklet is a sample reward catalog containing a few pages of our most popular items. The final product is packaged inside a white envelope with the recipient's name.





OPTION 3: AWARD CARD

\$1.00 per card + shipping

The Award Card is a no-fuss presentation option. This final printed option is one sided and similar to the size of a postcard (5.5"x8.5"), which makes it easy to hand out quickly to your recipients for a job well done. A brief congratulatory message may be included to accompany the instructions for recipients to access your complimentary reward website and order their gift. Award Cards may be printed and shipped to you at the cost listed above, or can be emailed to you as a PDF free of charge for in-house printing.



OPTION 4: AWARD EMAIL

Complimentary

The Award Email is our electronic option for notifying recipients of their achievement and reward. Award Emails may also serve as a great reminder tool when used in conjunction with one of the three printed pieces shown previously. Award Emails contain a custom congratulatory message and instructions for recipients to order their reward online.



Ready to learn more?

REQUEST A DEMO

Awards Network aims to Amplify Workplace Culture® across all organizations, no matter the size or industry. Our proprietary engagement platform of rewarding activities and features creates an exhilarating employee recognition and appreciation experience for employees and managers alike.

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