

Poll Pods

Poll Pods allow a meeting host to get instant feedback anytime during a presentation a meeting. Hosts can create questions, share results with participants and manage how and when the Poll Pod will appear to participants.

Creating a Poll Pod

Click the Pods menu, Click **Poll**, Click **Add New Poll**.

Choose the type of question:

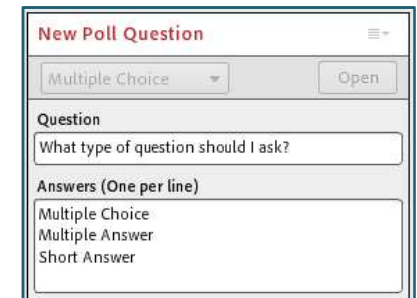
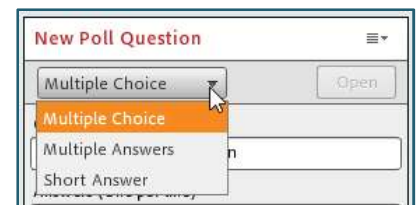
- **Multiple Choice**
 - Type the question
 - Type the Answers (One per line)
- **Multiple Answers**
 - Type the question
 - Type the Answers (One per line)
- **Short Answer**
 - Type the question

Click **Open**; for all questions when you are ready for participants to answer

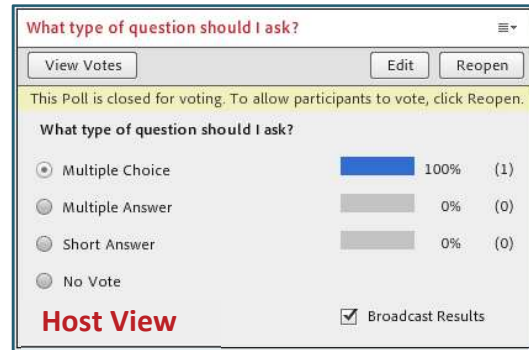
- Only after opening the Poll, the question will be open for participants to enter a response.

- The Host view has controls for the poll and how results are shared.
- For the Host, results are updated in real time as votes are cast.
- To show results to participants, check the **Broadcast Results** box or Select Broadcast Results from the Pod Options menu ≡ ▾.
- To end the poll click **End Poll**, hosts will see a message indicating the poll is closed and participants will no longer be able to select answers. *This also makes poll results available after the session, in Adobe Connect Central.*

A Host can view the votes by participant by selecting the View Votes button, edit a poll by clicking the edit button and reopen a closed poll. *Editing a poll will clear the results.*



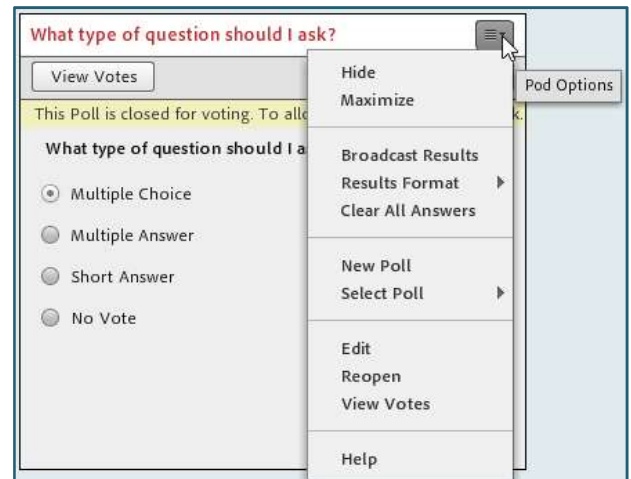
Poll Pods, continued




Pod Options

The Pod Options Menu  in the upper right corner allows a Host to >

- **Hide** the poll from participants
- **Broadcast** results and change the **results format** between Percentages or Numbers
- Clear the poll results with the **Clear All Answers** selection
- Create a **New Poll** or **select** an existing poll to share with participants
- **Edit** a poll question and answers
- **Reopen** a poll that has ended
- **View vote** details by participant (Host view only)
- Get **help** from the Adobe Connect website



A poll can be re-used by clearing the results and hiding the Poll Pod.

It is available for future use from the **Select Poll** option in the Pod Options menu .