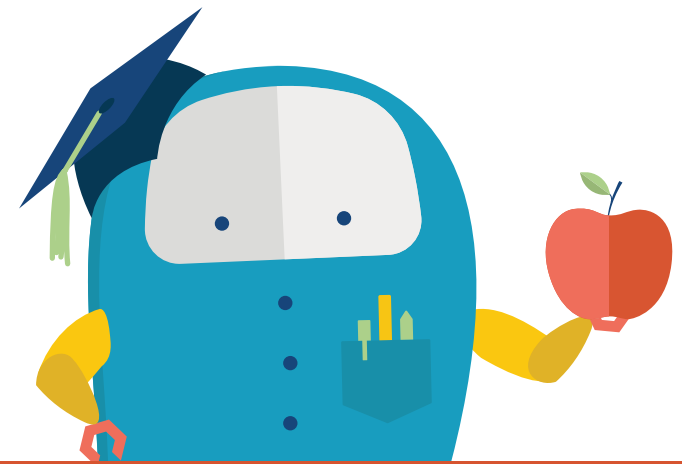




Facilities Management eXpress



10 CHALLENGES THAT SCHOOL FACILITIES DEPARTMENTS FACE

AND HOW YOU CAN OVERCOME THEM



1

INEFFICIENT WORK ORDER SUBMISSION PROCESS

School facilities departments often do not have a formal work order submission process. And those departments that do, find that they are rarely utilized by teachers and staff.

- Work orders are received via email, phone, text, etc.
- Work orders are often scribbled down on post-it notes, making them more likely to be misplaced or forgotten
- Work orders are frequently missing details needed to complete the task

2

POOR PRIORITIZATION AND WORK ORDER COMPLETION RATES

Sorting through and prioritizing work orders is a difficult and time-consuming process. As a result, facilities managers spend their time responding to the latest (or loudest) request.

- Facilities departments receive a constant influx of new work orders
- Facilities staff are unsure about deadlines for tasks
- Facilities staff have no way to track their progress on a task, which makes handing off tasks to other team members more difficult

3

HIGH OPERATIONAL COSTS

HVAC and other systems are constantly running to accommodate before and after-school activities in addition to the school day.

- Facilities staff are unsure when and where each activity is scheduled to occur
- If these systems were not constantly running, facilities staff would be required to work overtime in order to turn systems on and off outside of normal working hours

4

PLANNING MAINTENANCE AND CAPITAL IMPROVEMENTS

Facilities managers are preoccupied with managing work orders, and therefore struggle to develop and follow a maintenance plan.

- Facilities departments are constantly receiving new work orders and struggling to stay on top of them all
- Work orders represent a more immediate need than planned maintenance and capital improvements
- With so many air filter changes, fire alarm tests, and other tasks to add to a maintenance plan, it is difficult to know where to start

5

LIMITED COST AND RESOURCE TRACKING

It can seem impossible to keep track of the inventory and labor costs associated with work orders, when it is a constant struggle just to keep up with the work orders themselves.

- Facilities departments must report on their budget to a number of parties, including school administration, school boards, and sometimes even the public
- Facilities departments often use a significant portion of their budgets before they realize it
- Inventory items are often unaccounted for

6

UNABLE TO TRACK HOW PAST WORK ORDERS WERE RESOLVED

Facilities departments often encounter work orders that are similar to ones they've resolved in the past. However, when there's already so much to focus on, it can be difficult to remember how each and every work order was resolved.

- Similar work orders take just as long as their past counterparts
- Facilities managers cannot distinguish patterns in work orders and are unable to anticipate equipment failure or diagnose larger issues

7

LACK OF DIRECTION FOR EVENT SET UP

Facilities managers often have poor visibility into the event scheduling for their district, and therefore they often do not receive the necessary information to adequately set up after hours activities and athletic events.

- Facilities managers often lack important details including start and end time, estimated attendance, and desired set up, as well as catering and AV needs
- Since facilities managers must sort through other work orders, they are often unaware of the lack of crucial event details until the last minute
- School administration is often disappointed in the event set up
- Facilities managers often receive requests that they do not have the resources to accomplish

8

POOR COMMUNICATION WITH VENDORS

Communicating with outside vendors (plumbing, electrical, lawn management companies, etc.) can be a struggle for facilities managers.

- There is frequent miscommunication between facilities departments and vendors about deadlines, availability, job details, progress, etc.

9

LIMITED REPORTING CAPABILITIES

Facilities departments often have a limited picture of their spending, yet they must report this spending to school administration, school boards, and sometimes even the public.

- Reports are difficult and time consuming to generate due to poor tracking of work orders, PMs, and inventory
- Without these reports, budget planning becomes much more difficult

10

STUDENTS AND TEACHERS CAN BECOME DISTRACTED BY FACILITIES ISSUES

Students and teachers can easily become preoccupied with facilities problems, such as HVAC issues.

- Improved facilities management will allow students and teachers to focus on education not their environment
- Improved facilities have been linked to better student and teacher performance, even higher test scores

HOW FMX CAN HELP

FMX enables facilities managers to more efficiently and effectively track work orders, schedule resources, and plan maintenance. Our cloud-based solution features a calendar view and is simple enough for teachers and administrators to use to submit, track, and manage their requests and events. With FMX, facilities managers gain valuable insight into facility use and costs, while teachers and administrative staff get updated status information on their facilities requests.

WITH FMX, YOU CAN:

- Streamline work order submission and improve work order completion rates
- Improve communication with teachers, school administration, vendors & more
- Prioritize work orders based on need
- Easily respond, assign and resolve work orders
- View each and every task your team members are working on
- Keep track of labor hours and inventory costs
- Schedule planned maintenance and janitorial tasks
- Keep up to date with required inspections and audits
- Track assets and review inventory and equipment logs
- Use the FMX calendar to view when and where after hours activities are scheduled to occur
- Integrate with building automation systems and control shut off and start up for HVAC and other systems
- Automatically receive the necessary details for event set up, catering, AV, etc.
- Track vehicle maintenance and repair costs
- Create and share customized reports and dashboards
- Integrate with active directory for single sign on

OTHER WAYS FMX CAN HELP YOUR SCHOOL

School staff can use FMX to submit and respond to IT tickets, schedule activities and events, assign vehicles and drivers for school trips, and much more.



READ WHAT OTHER SCHOOLS ARE SAYING ABOUT FMX

FMX is very user-friendly! The ease and functionality of the software dramatically streamlined archaic paper processes and human resource time for our school district. The customer service, attention to detail, and willingness to problem-solve solutions is first-class.

—MICHAEL SAWYERS,
NEW ALBANY-PLAIN LOCAL SCHOOLS

Before FMX, we averaged about 45-50 work orders and requests per month, with approximately 7-10 of those being unnecessarily submitted. After FMX, we average 75-80 work orders per month, with each being fundamental to the success of our program, and each being completed in a timely fashion. FMX has organized, simplified, and amplified our facilities productivity.

—ANTHONY HUNTINGTON,
CHEROKEE NATION EARLY CHILDHOOD UNIT

For my staff, it's really made their job easier. They just look to see what they have to do when they get here in the morning, and make sure it's done by the deadline. I don't have to track them down and remind them to do things or call them on the radio.

—GLENN FITZGERALD,
HAMPTON PARK BAPTIST CHURCH AND SCHOOL

FMX is just amazing. It's making my life so much easier because I don't have to contend with all that paperwork anymore. Instead of a separate calendar for every school, I now have a central calendar that tells me who is using what building, documents the equipment they may need, and monitors the quality of the services (maintenance, food, etc.) we are providing.

—PAM STURIANO, WORTHINGTON SCHOOLS

Our entire focus at Academica Nevada is to make sure the educator's time is spent educating the students. With FMX now they no longer have to spend their time worrying about their facilities and can focus on education. We've had a very positive response from our staff. They love the system.

—JACOB SMOOT, ACADEMICA NEVADA

Color coding of the calendar view makes it easy to determine what needs your attention ASAP and I have found working on the system on a mobile device easy to take care of things on the run. Overall I give FMX 5 stars for ease of use by all users and I find the features and functionality spot on most of the time. Whenever I do have a support concern I always get a very speedy response.

—ROBYN DIMICHELE,
GAHANNA JEFFERSON PUBLIC SCHOOLS



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LEARN MORE ABOUT FMX

Check out our pricing calculator

gofmx.com/pricing

Schedule a demo

gofmx.appointlet.com

Sign up for a free trial

gofmx.com/free-trial

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