ADDRESS ___________________________ PERMIT # ___________________________

Checklist for Submittal for Remodel-Misc

REQUIRED:

CBC 2016 BUILDING CODES

☐ Completed Building Permit Application with **Scope of Work** and square footage: ________________

☐ Submittal Fee: $ __________________________ (to be determined)

(City use: check _______ debit/charge _______ cash _______)

☐ Plans and/or Drawings – (3) sets -**ALL 36X24 SIZE PLANS MUST INCLUDE**

(1) COMPLETE SET OF 11X17 PLANS AT SUBMITTAL

☐ Structural Calcs and/or Truss Calcs – (2) sets each, if needed

Garage Conversion: ________________ (Sq Ft)  
Other: ________________

Remodel w/Ducts & Plumbing _______  
Remodel w/Extending Ducts _______

Remodel w/ Electrical _______  
Remodel w/ Plumbing _______

Room Addition: 1 Bath/1 Bedroom _______  1 Bath/2 Bedrooms _______

☐ **Carbon Monoxide Detectors:** State of California and current Building Codes require

installation of carbon monoxide detectors for **ALL** building permits exceeding $1,000.00 by

final inspection.**

☐ Letter given to applicant

☐ Signed letter returned to city

☐ Contractor Information and State Contractors License # ________________ must be verified

☐ Current City Business License # ________________

☐ Copy of the Desert Valley Disposal (DVD) signed agreement for a construction bin on

jobsite. Contact James @ DVD (760) 327-1351, ext 309 or by email: james@palmspringsdisposal.com for

a construction bin.

**IF APPLICABLE:**

☐ Wind Rating (**130 MPH minimum**) _______ MPH - (circle wind rating on all sets of plans and specifications)

☐ Owner/ Builder Release Form

☐ HOA Approval, if needed

☐ Proof of Ownership

☐ Review to determine if School Fees are necessary

☐ School fee letter given to applicant

☐ Signed school fee letter returned to city

☐ Review to determine if Impact Fees are necessary

☐ CF-1R FORM IS REQUIRED w/APPL ON HVAC and a CR-6R HERS report at Final

☐ Fire Department Approval, if needed - Submit application and plans at 65950 Pierson Blvd., Bldg. A, DHS (760) 329-6411 ext 261

☐ MSWD - 66575 2nd St., DHS (760) 329-6448

☐ Landscaping Plan - approved prior to Building Permit Issuance (contact Planning Dept for submittal requirements)

Revised 1-16-18