

ADDRESS _____ PERMIT # _____

Checklist for Submittal for Building Demolition

REQUIRED:

- Completed Building Permit Application with **Scope of Work**
- Submittal Fee: \$ _____ (to be determined)
- 3 sets of a Demolition Plan on 11 x 17 showing the following:
 - a. Site Plan – Site Plan of the site showing street(s) and building(s) where the demolition or asbestos/lead paint removal is to occur.
 - b. Scope of Work-description of demolition work to be done by providing the specific work and areas within the facility or building (Example: remove lead paint from main lobby, remove all asbestos from kitchen of main building, demo entire structure).
 - c. Soil disturbance - Square footage of soil disturbance, includes building(s) and surrounding area to be cleared: _____ sq. ft. **NOTE:** see PM-10 requirement.
- PM 10 Plan, required if 5,000 square feet or more of soil is proposed to be disturbed during demolition – (contact Engineering (760) 329-6411 ext 221)
- Contractor’s Proposal (copy)
- Asbestos Report/Lead Paint Report
- Asbestos Removal/Lead Paint Removal Verification
- AQMD Approval Notice, required if asbestos is present
- Hazard Removal License, required if asbestos is present
- Current City Business License
- Contractor Information and State Contractors License must be verified
- Copy of the Desert Valley Disposal (DVD) **signed agreement** for a construction bin on jobsite. Contact James @ DVD (760) 327-1351, ext 309 or by email: james@palmspringsdisposal.com for a construction bin and disposal of dirt.

OFFICE USE ONLY

- SENT DISCONNECT NOTICES TO UTILITIES**