

ADDRESS \_\_\_\_\_ PERMIT # \_\_\_\_\_

**Checklist for Submittal for Elec. Panel Chg. Out / Upgrade**  
**(Must be done by a contractor)**

**REQUIRED:**

(PLEASE CHECK ONE)     Residential     Commercial     Industrial

**CBC 2016 BUILDING CODES**

- Completed Building Permit Application with **Scope of Work** (Description to include AMP size: 100, 200, 300)
- Plans and/or Drawings – (3) sets \* – (Commercial/Industrial Only)
- \*\*Carbon Monoxide Detectors**: State of California and **current Building Codes require** installation of carbon monoxide detectors for **ALL** building permits exceeding \$1,000.00 by final inspection.\*\* (applies to single-family, multi-family, rentals, hotel and motel dwelling units)
  - Letter given to applicant
  - Signed letter returned to city
- Contractor Information and State Contractors License # \_\_\_\_\_ must be verified
- Current City Business License # \_\_\_\_\_

**IF APPLICABLE:**

- Submittal Fee (Commercial/Industrial) \$ \_\_\_\_\_ (to be determined)  
(City use: check \_\_\_\_\_ debit/charge \_\_\_\_\_ cash \_\_\_\_\_)
- HOA Approval Letter

**\*ALL 36X24 PLANS MUST INCLUDE (1) 11X17 PLAN AT SUBMITTAL**